

have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Council's administrative area, or

(b) it relates to or is likely to affect any of the descriptions referred to above, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association and that interest is not a disclosable pecuniary interest.

HUNTINGDON TOWN COUNCIL

TWINNING SUB-COMMITTEE

A meeting of the Twinning Sub Committee was held in The Town Hall, Market Hill, Huntingdon on Thursday 3rd October 2019 at 6.30pm.

Present: Councillors: A Blackwell; J Cole and P Kadewere (Chairman)

In Attendance: Malcolm Lyons and Graham Buck (Huntingdon & Godmanchester Twinning Association)

1. ELECTION OF CHAIRMAN

It was proposed, seconded and

RESOLVED to appoint Councillor P Kadewere as Chairman of the Twinning Sub-Committee for the 2019/20 local government year.

The Chairman thanked fellow Members for their confidence in appointing him as Chairman of the Twinning Sub Committee.

2. APOLOGIES FOR ABSENCE

Apologies were received from the following Councillors: A Beevor; S Gifford; S McAdam; S Sweek and K Webb.

3. APPOINTMENT OF VICE CHAIRMAN

It was proposed, seconded and

RESOLVED to appoint Councillor A Blackwell as Vice Chairman of the Twinning Sub-Committee for the 2019/20 local government year.

4. TERMS OF COMMITTEE

(i) Members discussed whether the Twinning Sub Committee should be open to members of the public and it was proposed, seconded and

RESOLVED that meetings of the Twinning Sub Committee would be open to members of the press and public with confidential matters being discussed in a closed session.

(ii) The Chairman asked Members whether they wished to co-opt any members onto the Twinning Sub Committee and it was proposed, seconded and

RESOLVED to co-opt members on to the Twinning Sub Committee as appropriate.

- (iii) Members discussed and it was agreed that all agendas and minutes of the Twinning Sub Committee should be made publicly available for viewing with the exception of any private and confidential matters. It was proposed, seconded and

RESOLVED to do so.

5. **MINUTES**

Members had before them copies of the minutes from a meeting of the Twinning Sub Committee that took place on 21st March 2019 (M2). The Chairman asked if there were any queries relating to the minutes, and it was proposed, seconded and

RESOLVED to accept the minutes as a true record of the meeting and they were duly signed by the Chairman.

6. **HUNTINGDON & GODMANCHESTER TWINNING ASSOCIATION (HGTA) REPORT**

- (i) Malcolm Lyons Chair of HGTA gave a verbal report on the activities of the association. The Youth Festival took place in Gubbio from the 25th September – 29th September 2019. Six students and one teacher from Hinchingsbrooke School and St Peter's in Huntingdon attended the Festival de Medioevo, with a medieval theme. Each of the towns gave a presentation on women in the medieval period. Members were presented with photographs of the students learning a medieval dance and of the presentations. It was noted it was a very educational and successful trip.

A student from Hinchingsbrooke School was interested in attending a Council meeting to give a presentation on the trip. It was noted that the next Leisure & Community Services Committee was scheduled for January 2020. It was agreed that a half page article would be reserved for the December issue of Huntingdon Magazine, to update readers on Twinning activities.

ACTION 6i: Democratic Officer to reserve half page article in next issue of Huntingdon Magazine

- (ii) HGTA's Annual Business Meeting. The Business meeting took place on Friday 27th September in Gubbio, all the twinned towns gave an update on their projects. It was noted that the Mayor and Mayoress of Huntingdon were unable to attend due to health concerns. It was requested that a back up plan was considered for this eventuality in the future.

The success of the Bridge Arts Festival was discussed, yarnbombing was suggested at the twin towns, however it was noted that knitting was less popular in the other twin towns.

- (iii) The following future projects and events were discussed:

- A cycling/walking campaign in all the twin towns
- Arts & crafts activities and workshop in Szentendre
- Gubbio flag throwers would like to return to Huntingdon in 2021
- Huntingdon's 'No Borders' Jazz group have been invited to attend Gubbio's Jazz Festival
- Easter Market in Wertheim
- Military band parade in Szentendre

- “Your Town in Dance” Festival in Gubbio
- Youth Sport Festival in Wertheim in September 2020

It was noted that the youth festival for 2021 would be hosted by Szentendre and then by Huntingdon & Godmanchester in 2022.

It was requested if a page could be included in the summer edition of Huntingdon Magazine for festivals and events in our twin towns.

HGTA were in discussions with the polish community of Huntingdon about establishing a friendship link with a polish town. There was a growing polish community in Huntingdon, and it was noted this could have an economic benefit to the town. Further investigation was required, Members requested an update for the next meeting.

The Chairman asked for any questions:

A Member questioned how the twin towns were feeling about Brexit. The importance of maintaining friendships with our twin towns was highlighted regardless of politics.

A Member asked whether the fundraising had been affected by the adverse weather conditions at several fundraising events through the year. It was noted that other events were well supported, so there was only a small difference.

Congratulations was extended to Graham Buck in his new role as secretary for HGTA. Malcolm Lyons thanked Huntingdon Town Council for their continued support both from the Councillors and the Officers. The Chairman thanked Malcolm Lyons for his update and expressed the importance of the work that HGTA undertake with the twin towns.

7. **DATE & AGENDA OF THE NEXT MEETING**

Thursday 19th March 2020, at the Town Hall, Market Hill, Huntingdon, PE29 3PJ.

ITEM NO	ACTION	WHO'S RESPONSIBLE	DATE DUE	UPDATE
6i	Democratic Officer to reserve half page article in next issue of Huntingdon Magazine	Democratic Officer	December 2019	Completed

CHAIRMAN



HGTA Twinning Association Report to Huntingdon Town Council.

During lockdown we held Zoom meetings with our Twin Towns and worked on plans for activities once we were out of Covid. These plans were many and varied.

- **40th Anniversary with Wertheim:** In July nineteen twinning members including both H&G Mayors attended this celebration in Wertheim. Mayors paid for by respective councils, although Huntingdon Mayor's costs are paid from their grant made to twinning. Twinning members paid their own costs.
- **Summer Garden Party:** Held in August this is a member event and raises funds for the Twinning Association, over £600 on this occasion.
- **Town Fayres:** July/August we attended the Huntingdon Gala, Godmanchester Gala and Huntingdon Carnival. These are principally fund-raising and recruitment events for twinning. Recruited six new members at these events.
- **Ukrainian Welcome Meeting:** On the 10th August we organized a welcome meeting for refugees in the Commemoration Hall. Ten refugees including two children attended. The meeting was held in partnership with the Commemoration Hall. The hall was free of charge and twinning paid for coffee and cake.
- **Business Meeting in Szentendre:** Probable date 5th November 2022. Annual Business Meeting is held in each town on a yearly rotational basis. The reason for the meeting is to agree the 4-year ongoing rolling programme of events for all our towns. Two Mayors and the Chair of Twinning and one member from the Twinning Committee to attend; the mayors are paid for by the town councils, twinning members from HGTA funds.
- **Our main project in the 4-year cycle - Youth Cultural Festival 3-day event, Mural Project September 2023:** New project to replace postponed Youth Sports Festival from this September until September 2023. The project, in partnership with the Commemoration Hall is to repaint the back wall with a new mural depicting ourselves and our four twin towns. This would complement the new murals in Literary Walk. There will also be other activities for the youngsters. The aim is to invite young artists from all towns to design and paint the mural. We wish to involve Godmanchester and await their advice for a suitable location and which will have appropriate costs for GTC. This will be our most costly event.
- **Truffle Market:** Visit of a small delegation of 6-8 will be travelling to Gubbio at their invitation on this cultural trip (paid for by those attending).

- **Salon Social Function October 1st, 2022:** Dinner arranged by our Salon Sub-committee with food representing all our twin towns. Fund raising event, with proceeds going to twinning funds.
- **Gubbio Flag Throwers Visit to H&G 2023:** Following their successful visit four years ago the flag throwers will be back in H&G in July 2023. Around 25/30 participants will be coming to Huntingdon & Godmanchester, and this will require considerable organising and funding.
- **10th Anniversary of Gubbio Twinning Charter:** Decision still to be made who is organizing this, Gubbio or H&G. Will be decided at Business Meeting on 5th November. Possible costs from Twinning Funds.
- **Ukulele Band to visit Wertheim:** In process of organizing. The band would pay their own costs, although they may be some small costs for twinning.
- **Szentendre Dancers to H&G:** October 2023 bring Hungarian dancers to H&G. This would need partial funding from twinning funds.
- **Cultural trips to our twin towns:** A number of trips are being considered for 2023/24, which would be self-financed.
- **Christmas Activities:** Members Annual Dinner Dance, Godmanchester Christmas stall and Huntingdon Christmas mulled wine stall. All these are financed by HGTA with profits going back into those funds.
- **Huntingdon Youth Theatre:** Facilitate a trip to one of our twin towns. All costs to be borne by Youth Theatre 2023/24.
- **Disability and accessibility:** A discussion between our towns about accessibility on and during twinning events.
- **Twinning Management:** Coming out of Covid we finalised new management arrangements for the Twinning Association, which included: updating our constitution; developing a new twinning executive committee to make the association more responsive; broadening our approach to working with other community organisations; improving our communication with the Press; and rebuilding our website and improving our Facebook profile.
- **Other events:** There are other events that take place over the 4-year rolling plan which is adopted and updated each year at the Business Meeting, such as, work experience exchanges, cultural visits, art exhibitions and more.

Conclusion: You will see we hold and organize a wide range of activities on behalf of our towns on a voluntary basis, which helps keep costs down. We supplement the grants from our towns with a wide range of fund-raising

The last Youth Sports Festival (2018) and Flag Throwers (2016) visit cost £19,700 and £3600 respectively, and costs have increased considerably since then; the estimate for the Flag Throwers is currently over £6000. All events are properly budgeted, and access is available to these budgets by the town council. The above sums do not include costs for the 10th Anniversary or the Gubbio Charter. These costs will depend on who organizes the event either H&G or Gubbio. Costs include hosting, of our guests, hiring accommodation for the participants in the Youth Festival to which one must add transport from airports, meals, etc., and excludes the sums spent by twinning in hosting and transporting our guests, which are paid for by hosts.

There is also a clear business case for these events, bringing extra footfall to our town. Opening opportunities for shops, restaurants, cafes, and other small businesses. Supplementing the town council plans for reviving the town centre. The Mural will be a great addition to the artwork already completed in Literary Walk, which helps brighten up the town, an example of 'soft' footfall. The Business Meeting works on a 4-year cycle and the yearly £5000 set out in the Service Level Agreement, SLA, builds over the 4-year period to ensure we cover all our financial commitments during the 4-year period. It is unfortunate that due to Covid our commitments are coming early in the rolling plan.

For example, the Youth Festival and The Flag Throwers are both in 2023. We therefore need the money Huntingdon currently holds for twinning to be released to ensure we can meet these commitments.

Attached to this report is the current 4-year rolling plan.

DBrown29/08/2022

OUTLINE BUDGET FOR HGTA - 2022 - 2026

As at 3 JULY 2022

<u>Year</u>	<u>Item</u>	<u>Detail</u>	<u>Cost</u>	<u>Comments</u>
2022/23	Running Costs		£1,100	
	Wertheim 40th Anniversary	HGTA Cttee costs	£300	Note cheaper costs because of sharing bus with others
		HTC cllrs costs	£150	as above
		Presents	£160	
	Szentendre Sports Festival	<i>not attending due to Ukraine</i>		
	Szentendre Business Mtg	HGTA officers' costs	£575	Return flight STN/BUD (£250/hd) + Parking STN (£75)
		HTC cllrs costs	£325	as above
	Gubbio Light fest	HGTA officers' costs	£475	Return flt STN/ANC (£250/hd) + Parking (£75) + hire car ITA (£150)
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2023/24	Running Costs		£1,200	
	Sbandiatori visit	see attached budget	£4,760	
	Cultural Festival 2023	see attached budget	£20,930	
	Business Meeting in UK + 10th Anni with Gubbio		£7,280	12 x official couples - 3 nights in hotel @ £100/nt + meals, tpt 36 x £100, 24 x 3 x £40 (meals)+ 2 x £400 (bus fm/to Stansted)
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2024/25	Running Costs		£1,200	
	Salon Anniversary	HGTA Officers' costs	£575	Might share with Wertheim - 60 yrs Wert/Salon, 50 yrs HGTA/Salon
		HTC cllrs costs	£325	
		Presents	£150	
	Gubbio Sports Festival	12 students + 2 teachers	£3,240	2017 Costs (£2700) plus 20%
	Business Meeting	HGTA officers' costs	£600	
		HTC cllrs costs	£350	
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2025/26	Running Costs		£1,250	
	Visiting troupe (TBA)		£4,000	Rough costs based on up to 16 persons coming/all hosted.
	Wertheim Cultural Festival	12 students + 2 teachers	£3,500	
	Business Meeting	HGTA officers' costs	£600	
		HTC cllrs costs	£350	

TOTAL BUDGET FOR 2022-2026

£53,395

Payment from HTC	£20,000	4 x £5000
Freeman grant (est)	£8,000	4 x £2000
Grants from GMC TC	£6,000	4 x £1500 (average)
Membership	£2,000	4 x £500
Fundraising	£10,000	4 x £2500

ANTICIPATED INCOME 2022-2026

£46,000

Anticipated Shortfall -£7,395

OUTLINE BUDGET FOR FLAGTHROWERS' VISIT - 29 June - 3 July 2023

As at 3 JULY 2022

Day	Item	Heads	Unit cost	Total cost	Comment	2016 Costs		
						Actual cost	Members' payments	Nett cost
Thu	29-Jun Transport	10	£100.00	£100.00	Minibus from Stansted		£0.00	£0.00
Thu	29-Jun Lunch	10	£12.00	£120.00	2016: Alex's (£8 + a drink)	£175.00	£44.00	£131.00
Thu	29-Jun Evening meal	10	£15.00	£150.00	2016: Wetherspoons	£80.86	£0.00	£80.86
Fri	30-Jun Transport	16	£400.00	£400.00	Coach from Stansted	£339.00	£0.00	£339.00
Fri	30-Jun Lunch	26	£12.00	£312.00	2016: Samuel Pepys (£5.25 + drink)	£293.25	£21.00	£272.25
Fri	30-Jun Evening meal	26	£5.00	£130.00	Town Hall - buffet provided by members - budget for drinks only	£106.31	£0.00	£106.31
Sat	01-Jul PA system			£350.00	Market Square. 2016: A1 Audio Visual	£348.80	£0.00	£348.80
Sat	01-Jul Crowd control barriers			£157.50	Market Square. 2.3M lengths, 45 @ £3.50 each, via HTC	£123.60	£0.00	£123.60
Sat	01-Jul Security/first aid			£135.00	Arranged via HTC	£135.00	£0.00	£135.00
Sat	01-Jul Lunch	26	£12.00	£312.00	2016: FOC at Old Bridge	£130.00	£120.00	£10.00
Sat	01-Jul Transport	26	£80.00	£80.00	Transport to GMC for Gala Day			
Sat	01-Jul Drinks at GMC Gala	26	£10.00	£260.00		£111.80	£0.00	£111.80
Sat	01-Jul Evening Meal	26	£20.00	£520.00	2016: Hill Restaurant (hosts attending)	£975.00	£320.00	£655.00
Sun	02-Jul Transport	26	£350.00	£350.00	Coach to/from Cambridge	£319.00	£0.00	£319.00
Sun	02-Jul Lunch	26		£0.00	own expense	£0.00	£0.00	£0.00
Sun	02-Jul Evening meal	26	£25.00	£650.00	2016: George Hotel	£787.99	£300.00	£487.99
Mon	03-Jul Transport	26	£400.00	£400.00	Coach to Stansted (2016: dews)	£339.00	£0.00	£339.00
	Publicity materials			£250.00		£220.57	£0.00	£220.57
	Sundries			£50.00				£5.00
				£4,726.50		£4,485.18	£805.00	£3,685.18

Notes: Do we need PA and crowd barriers for Huntingdon display?

Planning Assumptions:

1. Groups of 8 children + 2 adults + 2 civics + 2 twinnings from each of 4 towns
2. HTC and GMCTC children and staff based at their homes
3. Arrival Thu afternoon, depart Mon morning (4 nights)
4. Work on murals Fri and Sat - cultural day Sun (Cambridge visit? Audley End?)
5. Business meeting Sat am/lunch/pm for 5 x groups of 4.
6. Civics based in hotels, and twinnings with host families.

<u>Day</u>	<u>Item</u>	<u>Heads</u>	<u>Per capita</u>	<u>Totals</u>
Thu	Transport from Stansted	1	£400	£400
	Lunches	56	£10	£560
	Accommodation - students	40	£40	£1,600
	Accommodation - civics	8	£120	£960
	Accommodation - twinnings	8	£0	£0
	Evening meal - students	40	£15	£600
	Hosted civics dinner	8	£40	£320
Fri	Painting materials	1	£300	£300
	Scaffolding Hire	1	£200	£200
	Lunches	56	£10	£560
	Accommodation - students	40	£40	£1,600
	Accommodation - civics	8	£120	£960
	Accommodation - twinnings	8	£0	£0
	Evening meal - students	40	£15	£600
	Hosted civics dinner (private)	10	£25	£250
Transport	1	£400	£400	
Sat	Painting materials	1	£200	£200
	Scaffolding Hire	1	£200	£200
	Lunches	50	£10	£500
	Business meeting Room	1	£100	£100
	Business buffet	20	£15	£300
	Accommodation - students	40	£40	£1,600
	Accommodation - civics	8	£120	£960
	Accommodation - twinnings	8	£0	£0
	Evening meal - students	40	£15	£600
	Transport	1	£400	£400
Sun	Transport to/from Cambridge	1	£400	£400
	Entry fees/Punting	60	£10	£600
	Lunches	80	£15	£1,200
	Accommodation - students	40	£40	£1,600
	Accommodation - civics	8	£120	£960
	Accommodation - twinnings	8	£0	£0
	Final Evening meal - everyone	80	£20	£1,600
Mon	Transport to Stansted	1	£400	£400

TOTALS

£20,930