

**HUNTINGDON TOWN COUNCIL**

**MEDIA SUB COMMITTEE**

To: All members of the Media Sub Committee

**YOU ARE HEREBY SUMMONSED TO ATTEND**  
a meeting of the  
**MEDIA SUB COMMITTEE**

**A meeting of this Sub Committee will be held virtually  
on a Zoom Video Conference Call on  
THURSDAY 29<sup>th</sup> APRIL 2021 at 6.00pm  
Press & Members of the Public  
please see note on how to access at bottom of this Agenda**

**A G E N D A**

34. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence

35. **MINUTES**

To receive and approve the minutes of the previous meeting held on 11<sup>th</sup> February 2021 (M5) (attached)

36. **DECLARATIONS OF INTEREST**

To hear any declarations of interest in items on this agenda.

37. **PUBLIC ADDRESS**

To hear any address to the Sub Committee on matters which are the responsibility of this Sub-Committee from members of the public and other members of the Town Council.

38. **HUNTINGDON ISSUE 23**

To receive and consider the first draft of Huntingdon Magazine Issue 23 (June 2021) (draft to follow)

39. **DATE & TIME OF THE NEXT MEETING**

TBC

*Philip Peacock*

Date: 23<sup>rd</sup> April 2021  
Huntingdon Town Hall,  
Huntingdon,  
PE29 3PJ

**Philip Peacock**  
**Town Clerk**

This meeting will be serviced by the Assistant Town Clerk, telephone 01480 410384
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Copies for information to:

The Members of Huntingdon Town Council

Notes

A. Disclosable Pecuniary Interests

(1) Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.

(2) A Member has a disclosable pecuniary interest if it

(a) relates to you, or

(b) is an interest of -

(i) your spouse or civil partner; or (ii) a person with whom you are living as husband and wife; or (iii) a person with whom you are living as if you were civil partners and you are aware that the other person has the interest.

(3) Disclosable pecuniary interests includes -

(a) any employment or profession carried out for profit or gain;

(b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);

(c) any current contracts with the Council;

(d) any beneficial interest in land/property within the Council's area;

(e) any licence for a month or longer to occupy land in the Council's area;

(f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or

(g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

B. Other Interests

(4) If a Member has a non-disclosable pecuniary interest or a non-pecuniary interest then you are required to declare that interest, but may remain to discuss and vote.

(5) A Member has a non-disclosable pecuniary interest or a non-pecuniary interest where -

(a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Council's administrative area, or

(b) it relates to or is likely to affect any of the descriptions referred to above, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association and that interest is not a disclosable pecuniary interest.

**For Members of the Public or Press to join the Zoom meeting, you will require an access number / code. Please email [town.council@huntingdowntown.gov.uk](mailto:town.council@huntingdowntown.gov.uk) to request this access, stating your name and address and business(if applicable) please. You will be emailed the access details**

**HUNTINGDON TOWN COUNCIL**

**MEDIA SUB COMMITTEE**

A meeting of the Media Sub Committee was held virtually via Zoom Video Conference on Thursday 11<sup>th</sup> February 2021 at 6.00pm

Present: Councillors: J Cole; P Kadewere; P Kennington (Ex-Officio); A McAdam; S McAdam; P Pearce; T Shrapnel (Chairman); S Sweek and K Webb (Ex-Officio).

In Attendance: Councillor A Beevor and V Hufford

28. **APOLOGIES FOR ABSENCE**

There were none.

29. **MINUTES**

Copies of the minutes of the Media Sub Committee meeting held on 28<sup>th</sup> January 2021 (M4) had been circulated, following their informal approval by the Chairman.

With no comments, it was proposed, seconded and

**RESOLVED** that these minutes were a correct record and they would be duly signed by the Chairman at a later date.

30. **DECLARATIONS OF INTEREST**

Councillors A & S McAdam declared an interest under item 32 of the agenda as Trustees of the Commemoration Hall.

31. **PUBLIC ADDRESS**

The Chairman asked Members and members of the public whether they would like to address the meeting. A Member expressed that they wished to speak, and it was proposed, seconded and

**RESOLVED** to adjourn the meeting.

Members discussed and agreed that a tribute should be included in the forthcoming issue of Huntingdon magazine in memory of former Town Councillors Val Brooker, Jill Watkin Taverner and Tanya Forster. Some Members of the meeting were unaware of Tanya Forster's recent passing and the Mayor explained that he would be making a formal announcement at the Town Council meeting, taking place immediately after the Media meeting came to a close. Another Member suggested that it would be fitting to hold a minute's silence on opening the Town Council meeting.

The Chairman asked Members if they were aware of Spark magazine and suggested it might be worthwhile investigating their set up, as production costs were minimal. Members discussed that this could be due to the amount of advertising in Spark magazine. The Clerk explained that the set-up of Spark magazine sounded similar to the production of Huntingdon's Town Guide, which was solely funded through advertising, but this meant that the publication was very top heavy with adverts.

With no further comments, the Chairman thanked Members for their comments and with no further questions, it was proposed, seconded and

**RESOLVED** to reconvene.

32. **HUNTINGDON ISSUE 22**

Members had before them the final draft of Huntingdon magazine, Issue 22 (March 2021) and went through it page by page:

Front cover: Daffodils image taken by David King to be used and photo credit to be given - Approved

Page 2: Care Network and Safe Local Trades Advert - Approved

Page 3: From the Town Clerk's Desk – small text change - Approved

Page 4: Council Meetings and Updates - Approved – *Clerk's Note: amended Mayor Making date due to subsequent date change*

Page 5: Lateral Flow Testing – highlight how to book section - Approved

Page 6: Head Groundsman and Allotments - Approved

Page 7: Crematorium Update – small text change - Approved

Page 8: Disability Huntingdonshire - Approved

Page 9: Scams Advice and Shakespeare at the George - Approved

Pages 10 & 11: Schools Updates - Approved

Page 12: Census 2021 and Keeping Homes Warm - Approved

Page 13: Mayor of Huntingdon's Charity Update – remove the word 'fundraising' from title and confirmation of photograph captions - Approved

Page 14: Cromwell Museum and Twinning Association - Approved

Page 15: Commemoration Hall and HC One Advert - Approved

Page 16: Huntingdon Walks – suggested map to be included - Approved – *Clerk's Note: not included due to lack of space*

Page 17: Mayor Making– remove image of Mayor to include tribute to Val Brooker, Jill Watkin Taverner and Tanya Forster – Approved - *Clerk's Note: amended Mayor Making date due to subsequent date change*

Page 18: Flooding Helplines and Pensioners' Tea - Approved

Page 19: Who's Who at the Council - Approved

Page 20: Huntingdon Town Council's Meeting Attendance – Members requested helpline/support telephone numbers be included at the bottom of the page - Approved

With no further comments or questions from Members, it was advised that a final draft with the requested changes would be circulated electronically ahead of going to print on Tuesday 15<sup>th</sup> February 2021.

33. **DATE & AGENDA OF THE NEXT MEETING**

The date of the next meeting was noted as Thursday 15<sup>th</sup> April 2021.

**CHAIRMAN**