

HUNTINGDON TOWN COUNCIL**FINANCE COMMITTEE**

A meeting of the Finance Committee was held at the Town Hall, Market Hill, Huntingdon on Thursday 22nd November 2018 at 7.00pm.

MINUTES

Present: Councillors: A Beevor; P Brown; A Diaz; C Doyle; S Gifford; V Hufford; P Kadewere; P Kennington; B Luckham; S McAdam; P Pearce (Chairman) and K Webb.

Absent: Councillor C Wayment

Clerks note: Councillors A Beevor, P Kennington and V Hufford arrived at the meeting at 7.15pm.

39. APOLOGIES FOR ABSENCE

Apologies were received from the following Councillors: A Blackwell; J Cole; T Sanderson; A Sedgwick; T Shrapnel and S Sweek.

40. DECLARATIONS OF INTEREST

There were none.

41. PUBLIC ADDRESS

A Member indicated that they wished to address the meeting. It was proposed, seconded and

RESOLVED to adjourn the meeting.

A Member asked for an update on the Commemoration Hall. It was advised that the Hall no longer required support from Huntingdon Town Council with their insurance. The Commemoration Hall AGM had been rescheduled to December, an update would follow the outcome of the meeting.

RESOLVED to reconvene.

42. MINUTES

The minutes of the Finance Committee meeting held on the 27th September 2018 (M3) were presented to Members.

It was proposed, seconded and

RESOLVED to approve the minutes, which were duly signed by the Chairman.

43. RECOMMENDATIONS OF SUBCOMMITTEES.

Members had before them minutes of the following Sub Committee meetings:

- (i) Grants Sub Committee, 25th October 2018 (M2)
- (ii) Finance Sub Committee, 25th October 2018 (M2) (P&C)

It was proposed, seconded and

RESOLVED to receive, approve and adopt the recommendations contained therein.

44. MONTHLY EXPENDITURE

Members had before them a copy of the monthly expenditure of Huntingdon Town Council for September and October 2018. The Chairman went through the expenditure report month by month. The Chairman asked for comments and questions, there were none.

It was proposed, seconded and

RESOLVED to approve the monthly expenditure September and October 2018 and the reports were signed by the Chairman.

45. BANK RECONCILIATION

Members received a copy of the bank reconciliation for month ending 31st October 2018.

It was proposed, seconded and

RESOLVED to approve the bank reconciliations for month ending 31st October 2018 and copies of the bank reports were signed by the Chairman.

46. BUDGET VS ACTUALS

Members were presented with the Budget vs Actuals up to 31st October 2018. The Chairman asked for comments and questions, there were none.

It was proposed, seconded and

RESOLVED to note the budget vs actual up to 31st August 2018.

47. HATE CRIME

The Chairman invited Councillor P Kadewere to give a verbal update on a grant application for the prevention of Hate Crime. Huntingdon Community Group were in the process of completing the application. The aim of the fund was to work with affected communities to fund the development of projects that: prevent hate crime; respond to hate crime in local communities; increase the reporting of hate crime; improve support for the victims of hate crime; build understanding of hate crime.

Councillor P Kadewere queried whether Huntingdon Town Council would be able to assist with the administration of this project if the application was successful.

The Town Clerk advised that the criteria for the application was strict, local authorities cannot apply for the funding. The funding was only eligible for constituted groups. It was advised that the staff team did not have the capacity unless staff costs were budgeted for within the project.

It was advised that Huntingdon Town Council agreed with supporting the project in principal, but the final decision would be deferred until more information was available and if the application was successful.

It was proposed, seconded and

RESOLVED to agree that Huntingdon Town Council support the project in principal, the final decision would be made when more information was available.

48. REPLACEMENT VEHICLE

Members were presented a report for the purchase of a replacement vehicle. The current vehicle was a 2007 Ford Connect 2 seat van. The van was no longer fit for purpose, the estimated value of the vehicle was £1,000 and would be traded in.

The proposed new vehicle was the Nissan Cab Star Tipper, a 3-seater vehicle with a single tilt cab. A special offer was available until the 1st December 2018, for the cost of £21,868, including a 5-year warranty. It was advised that the remaining budget for the Estate's Services equipment was £28,550. The new vehicle would be delivered in March 2019.

The Chairman asked for comments and questions.

Members noted that the price was very competitive and commented that the Estates Service Team do a great job and need the correct equipment to complete their day-to-day tasks.

A Member queried whether a leasing option had been considered. It was advised that a lease would require approval from Huntingdonshire District Council and the CAPALC Board as it was considered a loan, and this would be a much longer process.

It was proposed, seconded and

RESOLVED to approve the purchase of the recommended replacement vehicle for the Estates Services Team.

49. DATE & AGENDA OF THE NEXT MEETING

The date of the next meeting was noted as Thursday 10th January 2019, Town Hall, Market Hill, Huntingdon.

Chairman