

**HUNTINGDON TOWN COUNCIL**

**MEDIA SUB COMMITTEE**

To: All members of the Media Sub Committee

**YOU ARE HEREBY SUMMONSED TO ATTEND**  
a meeting of the  
**MEDIA SUB COMMITTEE**

A meeting of this Sub Committee will be held virtually  
on a Zoom Video Conference Call on  
**THURSDAY 14<sup>th</sup> JANUARY 2021 at 6.00PM,**  
**Press & Members of the Public**  
**please see note on how to access at bottom of this Agenda**

**A G E N D A**

14. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence

15. **MINUTES**

To receive and approve the minutes of the previous meeting held on 12<sup>th</sup> November 2020 (M2) (attached)

16. **DECLARATIONS OF INTEREST**

To hear any declarations of interest in items on this agenda.

17. **PUBLIC ADDRESS**

To hear any address to the Sub Committee on matters which are the responsibility of this Sub-Committee from members of the public and other members of the Town Council.

18. **HUNTS POST**

To receive a presentation from representatives from the Hunts Post regarding joint delivery options.

19. **HUNTINGDON ISSUE 22**

To discuss theme and content for Huntingdon Issue 22 to be issued in March 2021.

20. **DATE & TIME OF THE NEXT MEETING**

Thursday 28<sup>th</sup> January 2021



**Philip Peacock**  
Town Clerk

Date: 8<sup>th</sup> January 2021  
Huntingdon Town Hall,  
Huntingdon,  
PE29 3PJ

This meeting will be serviced by the Corporate Officer, telephone 01480 410380
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Copies for information to:

The members of Huntingdon Town Council, the Youth Town Council representative.

Notes

A. Disclosable Pecuniary Interests

(1) Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.

(2) A Member has a disclosable pecuniary interest if it

(a) relates to you, or

(b) is an interest of -

(i) your spouse or civil partner; or (ii) a person with whom you are living as husband and wife; or (iii) a person with whom you are living as if you were civil partners and you are aware that the other person has the interest.

(3) Disclosable pecuniary interests includes -

(a) any employment or profession carried out for profit or gain;

(b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);

(c) any current contracts with the Council;

(d) any beneficial interest in land/property within the Council's area;

(e) any licence for a month or longer to occupy land in the Council's area;

(f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or

(g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

B. Other Interests

(4) If a Member has a non-disclosable pecuniary interest or a non-pecuniary interest then you are required to declare that interest, but may remain to discuss and vote.

(5) A Member has a non-disclosable pecuniary interest or a non-pecuniary interest where -

(a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Council's administrative area, or

(b) it relates to or is likely to affect any of the descriptions referred to above, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association and that interest is not a disclosable pecuniary interest.

**For Members of the Public or Press to join the Zoom meeting, you will require an access number / code. Please email [town.council@huntingdowntown.gov.uk](mailto:town.council@huntingdowntown.gov.uk) to request this access, stating your name and address and business(if applicable) please. You will be emailed the access details**

**HUNTINGDON TOWN COUNCIL**

**MEDIA SUB COMMITTEE**

A meeting of the Media Sub Committee was held virtually via Zoom Video Conference on Thursday 12<sup>th</sup> November 2020 at 6.00pm

Present: Councillors: C Doyle; S Gifford; P Kadewere; P Kennington (Ex-Officio); A McAdam; S McAdam; P Pearce; T Shrapnel (Chairman); S Sweek and K Webb (Ex-Officio).

In Attendance: V Hufford

8. **APOLOGIES FOR ABSENCE**

Apologies were received from Councillor J Cole.

9. **MINUTES**

Copies of the minutes of the Media Sub Committee meeting held on 22<sup>nd</sup> October 2020 (M1) had been circulated, following their informal approval by the Chairman.

It was noted that Cllrs Kennington and Webb should be listed as ex-officio, and Cllr Doyle should be listed as present. Subject to these amendments, it was

**RESOLVED** that these minutes were a correct record and they would be duly signed by the Chairman at a later date.

10. **DECLARATIONS OF INTEREST**

There were none.

11. **PUBLIC ADDRESS**

The Chairman asked Members and members of the public whether they would like to address the meeting. A Member expressed that they wished to speak, and it was proposed, seconded and

**RESOLVED** to adjourn the meeting.

Cllr Shrapnel noted that updated were needed to the Town Council website. It was explained that updated were delayed due to staff shortages but that updated were scheduled to take place.

Members also briefly discussed the ongoing delivery issues with the magazine. Cllr Hufford noted that she would continue to monitor if residents were receiving their copies in her ward.

Cllr McAdam highlighted the additional funds proposed for the website in the 2021/22 budget and questioned if the website running costs had increased. It was explained that the additional funds were a precaution in case major changes were needed to ensure the site complied with the updated accessibility legislation.

The Chairman thanked Members for their comments and with no further questions, it was proposed, seconded and

**RESOLVED** to reconvene.

12. **HUNTINGDON ISSUE 21**

Members received the latest draft of issue 21. It was explained that the Artworks was currently working on an updated draft to correct typos etc before printing. It was noted that the only outstanding articles were the Cromwell Museum and Head Groundsman's updates, and these were expected to be received the following day.

It was also noted that space had been put aside for an advertisement for Hartford Village Shop, but no content had been received for this. It was explained that if this was not received, there was a back-up scam awareness article that could fill this space.

Members were informed that the magazine was going to print the following Monday, and it was requested that any amendments should be sent to the Office before then.

Members requested an image that showed the Town Hall Christmas decorations for the front cover. Cllr Webb noted that he had taken some photos that could be used and offered to send them over.

13. **DATE & AGENDA OF THE NEXT MEETING**

The date of the next meeting was noted as TBC.

**CHAIRMAN**

## **March 2021 Issue 22 Contents:**

Additional Content ideas:

Ouse valley walk (and other local walks)

Heritage trail (Hartford Conservation Group)

### **Front Cover: Spring Flowers**

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