

HUNTINGDON TOWN COUNCIL

MEDIA SUB COMMITTEE

To: All members of the Media Sub Committee

YOU ARE HEREBY SUMMONSED TO ATTEND
a meeting of the
MEDIA SUB COMMITTEE

A meeting of this Sub Committee will be held virtually
on a Zoom Video Conference Call on
THURSDAY 12th NOVEMBER 2020 at 6.00PM,
Press & Members of the Public
please see note on how to access at bottom of this Agenda

A G E N D A

8. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence

9. **MINUTES**

To receive and approve the minutes of the previous meeting held on 22nd October 2020 (M1) (attached)

10. **DECLARATIONS OF INTEREST**

To hear any declarations of interest in items on this agenda

11. **PUBLIC ADDRESS**

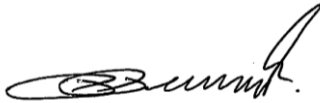
To hear any address to the Sub Committee on matters which are the responsibility of this Sub-Committee from members of the public and other members of the Town Council

12. **HUNTINGDON ISSUE 21**

To receive and discuss the draft for Huntingdon Issue 21 to be issued in December 2020 (attached)

13. **DATE & TIME OF THE NEXT MEETING**

Thursday 12th November



Philip Peacock
Town Clerk

Date: 9th October 2020
Huntingdon Town Hall,
Huntingdon,
PE29 3PJ

This meeting will be serviced by the Corporate Officer, telephone 01480 410380

Copies for information to:

The members of Huntingdon Town Council, the Youth Town Council representative.

Notes

A. Disclosable Pecuniary Interests

(1) Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.

(2) A Member has a disclosable pecuniary interest if it

(a) relates to you, or

(b) is an interest of -

(i) your spouse or civil partner; or (ii) a person with whom you are living as husband and wife; or (iii) a person with whom you are living as if you were civil partners and you are aware that the other person has the interest.

(3) Disclosable pecuniary interests includes -

(a) any employment or profession carried out for profit or gain;

(b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);

(c) any current contracts with the Council;

(d) any beneficial interest in land/property within the Council's area;

(e) any licence for a month or longer to occupy land in the Council's area;

(f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or

(g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

B. Other Interests

(4) If a Member has a non-disclosable pecuniary interest or a non-pecuniary interest then you are required to declare that interest, but may remain to discuss and vote.

(5) A Member has a non-disclosable pecuniary interest or a non-pecuniary interest where -

(a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Council's administrative area, or

(b) it relates to or is likely to affect any of the descriptions referred to above, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association and that interest is not a disclosable pecuniary interest.

For Members of the Public or Press to join the Zoom meeting, you will require an access number / code. Please email town.council@huntingdowntown.gov.uk to request this access, stating your name and address and business(if applicable) please. You will be emailed the access details

HUNTINGDON TOWN COUNCIL**MEDIA SUB COMMITTEE**

A meeting of the Media Sub Committee was held virtually via Zoom Video Conference on Thursday 22nd October 2020 at 6.00pm

Present: Councillors: P Brown; J Cole; P Kadewere (Vice Chairman); P Kennington; and K Webb (Ex-Officio).

In Attendance: V Hufford

1. **APOLOGIES FOR ABSENCE**

Apologies were received from Councillors T Shrapnel and S Sweek.

2. **MINUTES**

Copies of the minutes of the Media Sub Committee meeting held on 8th October 2020 (M13) had been circulated, following their informal approval by the Chairman. It was noted that Cllr Kadewere's apologies had not been noted. Subject to this amendment, it was

RESOLVED that these minutes were a correct record and they would be duly signed by the Chairman at a later date.

3. **DECLARATIONS OF INTEREST**

There were none.

4. **PUBLIC ADDRESS**

There was none.

5. **HUNTINGDON ISSUE 21**

Members received a draft of Huntingdon issue 21. It was explained that most of the space had now been allocated and the remaining articles would be chased.

The following amendments were discussed:

- Remove Cllr Alice Sedgwick from the list of Members and replace with the new Councillor after their co-option on 29th October 2020.
- Amend Teresa's staff profile to read the Town Hall is 'closed to the public' rather than 'shut'.

A Member asked if any adverts had been booked for this issue. It was noted that one advert had been provisionally booked, but more would be chased up in the

following weeks. Members were encouraged to pass details of anyone they may be aware of that was interested in advertising to the office.

6. **DELIVERIES**

Members discussed the ongoing issue of undelivered copies of the magazine. Some Members noted that they had not received their copies of the previous issue. It was also noted that no members of the public had contacted the office to report not receiving copies.

Members asked if any more responses to the survey in the previous issue had been received. It was noted that no more were received, but many residents may be less likely to complete and return a paper questionnaire. It was suggested that the Town Council social media pages were used to get an idea of how widespread the deliveries issue was.

Members requested that deliveries be regularly included on Media Sub Committee agendas so the issue could be monitored.

7. **DATE & AGENDA OF THE NEXT MEETING**

The date of the next meeting was noted as Thursday 12th November 2020 via Zoom Video Conference Call.

CHAIRMAN