

HUNTINGDON TOWN COUNCIL
LEISURE AND COMMUNITY SERVICES COMMITTEE

To; All Members of Huntingdon Town Council.

YOU ARE HEREBY SUMMONSED TO ATTEND
a meeting of the
LEISURE AND COMMUNITY SERVICES COMMITTEE
to be held in
HUNTINGDON TOWN HALL, ASSEMBLY ROOM
on
THURSDAY 7th OCTOBER at 6:30pm

30th September 2021

Philip Peacock

Town Hall
Market Hill
Huntingdon
PE29 3PJ

PHILIP PEACOCK
TOWN CLERK

AGENDA

12. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence

13. **DECLARATIONS OF INTEREST**

To receive declarations of interest in items on the agenda (see notes below)

14. **PUBLIC ADDRESS**

To hear any address to the Committee from members of the public on matters within its responsibility

15. **MINUTES**

To receive and approve the minutes of the meeting of the Leisure & Community Services Committee held on 5th August (M1) (attached)

16. **JUBILEE PARK**

To receive a report concerning a request from Sports Huntingdon to plant a hedge and install associated gate at Jubilee Park. (Report attached)

17. **HUNTINGDON IN BLOOM**

To receive a verbal update on Huntingdon in Bloom

18. **CONEYGEAR CENTRE MANAGER UPDATE**

To receive and note a verbal report from the Coneygear Centre Manager

19. **HEAD GROUNDSMAN UPDATE**

To receive and note a verbal report from the Head Groundsman

20. **BEACH IN THE PARK**

To receive a request from BID Huntingdon to use Bloomfield Park for a 'Beach in the Park' event, Summer 2022

21. **DATE & AGENDA OF THE NEXT MEETING**

Date 2nd December at the Town Hall, Market Hill, Huntingdon

This meeting will be serviced by the Town Clerk – 01480 410383

Copies for information to:

District Councillors; County Councillors; The Chairman and Chief Executive of Huntingdonshire District Council; The Press; Huntingdon Public Library and the Police.

Notes

(1) Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.

(2) A Member has a disclosable pecuniary interest if it

(a) relates to you, or

(b) is an interest of -

(i) your spouse or civil partner; or (ii) a person with whom you are living as husband and wife; or (iii) a person with whom you are living as if you were civil partners and you are aware that the other person has the interest.

(3) Disclosable pecuniary interests includes -

(a) any employment or profession carried out for profit or gain;

(b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);

(c) any current contracts with the Council;

(d) any beneficial interest in land/property within the Council's area;

(e) any licence for a month or longer to occupy land in the Council's area;

(f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or

(g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

B. Other Interests

(4) If a Member has a non-disclosable pecuniary interest or a non-pecuniary interest then you are required to declare that interest, but may remain to discuss and vote.

(5) A Member has a non-disclosable pecuniary interest or a non-pecuniary interest where -

(a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Council's administrative area, or

(b) it relates to or is likely to affect any of the descriptions referred to above, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association and that interest is not a disclosable pecuniary interest.

<p style="text-align:center"><u>HUNTINGDON TOWN COUNCIL</u></p> <p style="text-align:center"><u>LEISURE AND COMMUNITY SERVICES COMMITTEE</u></p>

A meeting of the Leisure & Community Services Committee was held virtually over Zoom Video Conference on Thursday 5th August at 6.30pm.

Present: Councillors M Baker; A Blackwell; C Doyle; S Gifford; V Hufford; M Kadewere; P Kadewere; P Kennington; B Luckham, S McAdam, A McAdam; P Pearce; S Sweek; T Sanderson and K Webb.

Absent: Councillor A Beevor.

In attendance: Cambridgeshire County Council (CCC) Councillor J King (Huntingdon North and Hartford Ward)

1. **APOLOGIES FOR ABSENCE**

Apologies were received from Councillors J Cole and T Shrapnel.

2. **APPOINTMENT OF VICE CHAIRMAN**

The Chairman asked for nominations for the Vice Chairman of the Leisure and Community Services Committee. Members nominated Cllr T Shrapnel, there were no other nominations.

It was proposed, seconded and

RESOLVED to appoint Cllr T Shrapnel as Vice Chairman of the Leisure and Community Services Committee for the ensuing local government year.

3. **DECLARATIONS OF INTEREST**

There were none.

4. **PUBLIC ADDRESS**

Cllr J King (CCC) wished to speak. It was proposed, seconded and

RESOLVED to adjourn the meeting.

Cllr J King outlined two proposals for Local Highway Improvement (LHI) bids for Members, these two bids were highlighted as roads posing the biggest threats due to accidents, fatalities and risk to pedestrians.

Desborough Road – there was a hidden crossing which was very busy at school times. It was noted that an accident involving a child on bike who was hit by a car had occurred. Residents had raised significant concerns, as the crossing was heavily obscured by hedgerow and bushes. Residents have requested signage to warn drivers of children crossing, H signs and two Speed Indicator Devices (SIDs) to reduce the speed of drivers.

Main Street/Longstaff Way – from the stretch of road from Main Street and Longstaff Way up until the speed change near the roundabout has been highlighted as a risk. There was a fatality on that road, residents have requested that the speed limit was reduced to 30mph and measures to calm traffic (street furniture). It was noted this was a main route into Huntingdon.

The Chairman asked Members for their comments or questions.

Members noted that the speed watch group in the area were very active. Members agreed that the Desborough Rd hidden crossing was dangerous.

A Member noted concern that the introduction of street furniture on Main St and Longstaff Way may cause issues with traffic flow in the area. Concerns were also raised about the affect of traffic calming measures on emergency service access.

Traffic has been reduced in this area, since the new bypass was opened. However, as there was less traffic in the area, it was noted that the traffic was faster.

A Member questioned how many accidents had occurred on Hartford Rd, it was noted that approximately 8 accidents had happened, however the full data would be shared with Members once available.

A Member raised another LHI Bid for consideration, at Beech Close. Double yellow lines at the junction were proposed. It was noted that there was a high risk of accidents, due to unsafe parking.

With no further comments or questions, it was proposed, seconded and

RESOLVED to adjourn the meeting.

5. **MINUTES**

Copies of the minutes of the Leisure and Community Services Committee meeting held on 22nd April 2021 (M2) had been circulated to Members before the meeting, the draft having received informal approval by the Chairman.

It was then proposed, seconded and

RESOLVED to approve the minutes, which would be signed by the Chairman at a later date.

6. **RECOMMENDATION OF SUB COMMITTEES**

In advance of the meeting, Members had been notified of publication of copies of the minutes of the Media Sub Committee meetings held on (M8) 23rd January 2020, (M9) 13th February 2020, (M10) 16th July 2020, (M11) 6th August 2020, (M12) 20th August 2020, (M13) 8th October 2020, (M1) 22nd October 2020, (M2) 12th November 2020, (M3) 14th January 2021, (M4) 28th January 2021, (M5) 11th February 2021 and (M6) 29th April 2021.

It was then proposed, seconded and

RESOLVED to receive, approve and adopt the recommendations contained therein.

7. **APPOINTMENT OF SUB-COMMITTEES**

Members were asked to appoint Sub-Committees for the ensuing local government year,

together with their membership. It was noted that the Mayor and Deputy Mayor would be Ex-Officio Members of all Committees and Sub-Committees, and the following were proposed:

Media Sub Committee (9)

Councillors: J Cole, C Doyle, P Kadewere, A McAdam, S McAdam, T Sanderson, V Hufford, T Shrapnel, M Kadewere.

Leisure Development Sub Committee (9)

Councillors: C Doyle, S Gifford, V Hufford, P Pearce, T Sanderson and T Shrapnel, S Gifford, V Hufford, M Kadewere and S Sweek.

Neighbourhood Plan Sub Committee – (9)

Councillors: C Doyle, S McAdam, V Hufford, P Kadewere, T Shrapnel, A Blackwell, M Kadewere and S Sweek

8. **LOCAL HIGHWAY IMPROVEMENTS (LHI)**

The Chairman outlined four LHI Bids for Member's consideration, as discussed in item 4. Members considered the following:

- Double yellow lines at Beech Close.
- Signage, H Marks and SIDs at Desborough Rd's hidden crossing.
- Speed reduction along Main Street/Longstaff Way.
- Signage at Great Northern Street to further enforce one-way system.

A Member mentioned that the police were monitoring CCTV at Greet Northern Street, to catch offenders and it was hoped the prosecution would enforce the one-way system and prevent people from re-offending.

It was proposed, seconded and

RESOLVED to approve the four LHI bids.

9. **HUNTINGDON IN BLOOM**

Members had before them a written update on Huntingdon in Bloom. The Chairman asked Members for any comments or questions.

A Member questioned why The George Hotel was not entered in the In Bloom competition. It was noted that due to the pandemic Anglia in Bloom was cancelled and a virtual competition was organised in its place. There were less categories and there would be no award ceremony this year, a certificate of entry would be received instead.

Members noted the report.

Town clerk highlighted that a number of visitors to the town from outside bodies had submitted very positive feedback about Huntingdon's floral displays, including the 3D display of the fire engine.

10. **FARMER'S/CRAFT MARKET**

Members had a written report on the Farmer's/Craft Market before them. Members were asked to consider whether HTC would support the reintroduction of a farmer's/craft market and whether HTC had the capacity to manage it on a fortnightly basis. The Chairman asked

Members for any comments and questions.

A Member queried the price traders would be charged for stalls and noted the importance of making the cost accessible to peak interest.

Members discussed the benefits having a regular farmer's/craft market would have on the town, it would increase footfall and improve the vitality of the town centre.

It was noted that HTC own several gazebos, the Estates services team would be responsible for setting up and taking down the gazebos, however Friday would not be an ideal day as the team finished early and would not be able to take down gazebos.

Members raised concerns that a fortnightly market was too frequent and trader gaps would be difficult to fill. It was noted that it was more accessible for traders if the market was more frequent, as monthly markets were more difficult to schedule in around other events.

Members suggested that the market was arranged around other local authorities, so traders were able to do a circuit of local towns.

3.1 - Members to decide if HTC want to support the running of a fortnightly Farmer's/Craft Market. It was proposed, seconded and

RESOLVED to do so.

3.1 – Members to decide whether HTC had the capacity to manage the market. It was proposed, seconded and

RESOLVED that HTC would take on management of the fortnightly Farmer's/Craft Market.

3.3 – Members to propose a suitable day for the Market to take place. It was proposed, seconded and

RESOLVED to organise the fortnightly Farmer's/Craft Market on a Tuesday.

11. **OPEN SPACE**

The Chairman raised the on-going discussion between HTC and Huntingdonshire District Council (HDC) on management of open space as the two-tier system was a challenge. There was a significant difference in the standard of maintenance of HDC play areas and HTC play areas. Problem areas, such as Bevan Close and Maryland Avenue were highlighted. The possibility of HTC taking over the management of Bevan Close and Maryland Avenue play areas was raised with the Operations team at HDC, no response was forthcoming.

District councillors were actioned to raise this issue, it was highlighted that as the proposal was political it was a requirement for it to be approved at Cabinet at HDC.

12. **DATE & AGENDA OF NEXT MEETING**

The date of the next meeting of the Leisure & Community Services Committee was noted as to be confirmed.

CHAIRMAN

To: Leisure & Community Services Committee

Date: 7th October 2021

JUBILEE PARK

(Report by the Town Clerk)

1. BACKGROUND INFORMATION

- 1.1 Members are aware that Jubilee Park located to the north of A141 off Kings Ripton Road, is owned and managed by the Town Council. Two areas of Jubilee Park have lease on them between the Town Council and Jolly Archers, for the archery shooting range and Sports Huntingdon for the area of the football pitches and pavilion.
- 1.2 At the L&CS Meeting M4 held on 24th January 2019, Member approved the installation of eight additional flood lights by Sport Huntingdon on behalf of Huntingdon Town Football Club, subject to the required planning permission being approved by HDC. Members also approved that the application for these additional lights should be made on the name of the Town council as the registered owners of the land and to secure a 50% reduction in planning application fees. Sports Huntingdon to draft the application and pay the fees to the Town Council to submit on their behalf.

2. DETAILED CONSIDERATION

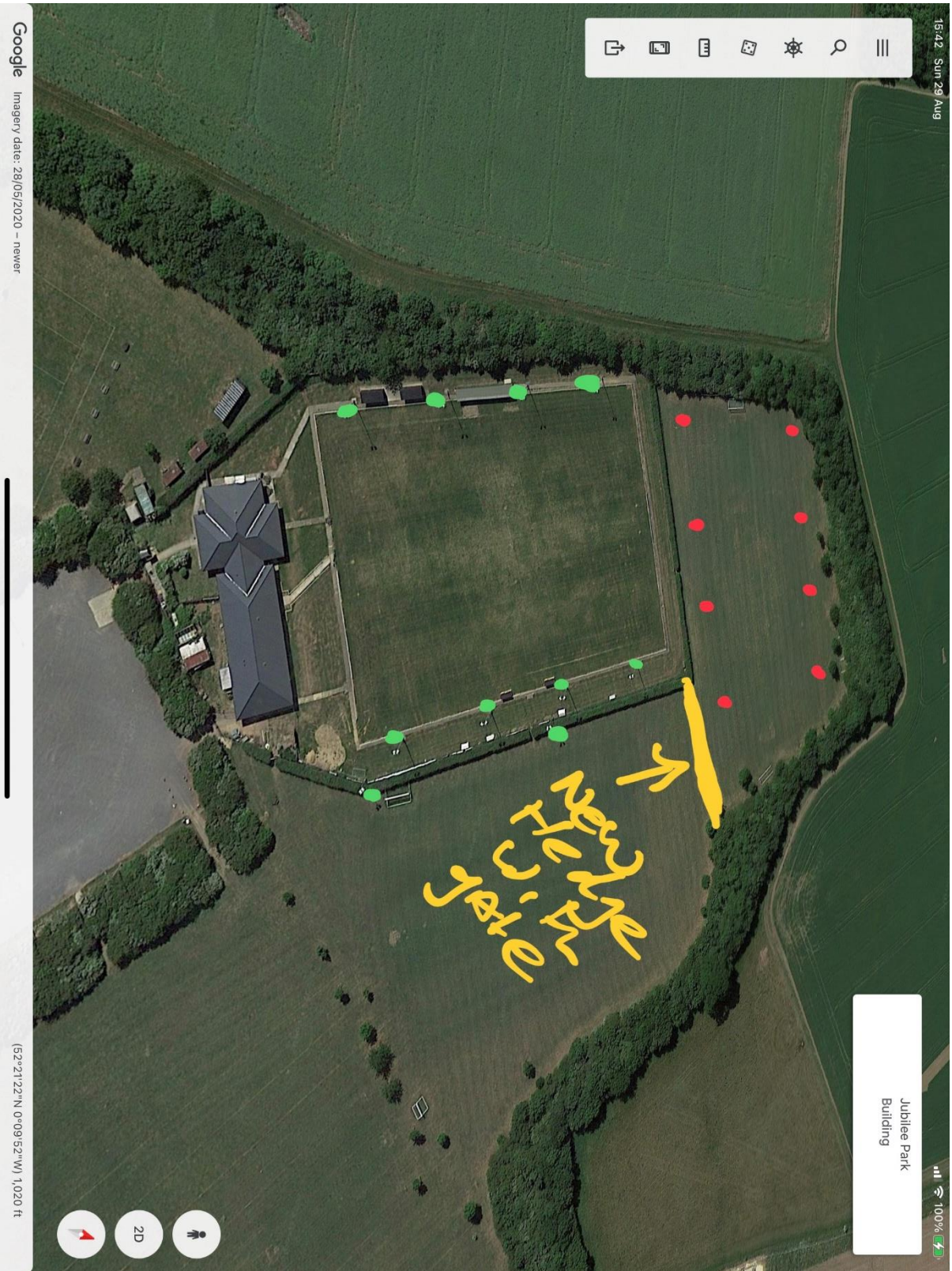
- 2.1 Sports Huntingdon are now in the process of drafting the Planning Application, however before submitting this they wish to make an additional application.
- 2.2 The additional application is to plant a new hedge row, with associated gate access to isolate the top end of Jubilee Park – therefore making this area sole use for Huntingdon Town Football club, the same as existed for the pavilion and main pitch – please see attached plan – new hedge highlighted in yellow, existing flood lights highlighted in green and proposed new lights subject to planning permission highlighted in red.
- 2.3 If the planting of the hedge and installation of the gate is agreed this area then becomes restricted to the general public and increases the sole use area to Sport Huntingdon – currently only the areas of the football pitches are covered within the lease rental.
- 2.4 With regards to the planting and ongoing maintenance of the hedge, if agreed this should be the responsibility of Sport Huntingdon, who have already agreed to cut and maintain the grassed area within the restricted area.
- 2.5 The question which Member will need to address is that with the additional area being taken out of use by the general public, should this be reflected in the Lease Rental paid for by Sports Huntingdon.
- 2.6 The letting Sub-Committee would then arrange a meeting with Sports Huntingdon to discuss and approve the new Lease Rent
- 2.7 If agreed the existing Lease would need to be updated and this can be undertaken via an exchange of letters, rather than Sports Huntingdon incurring their own and the Town Council legal fees

3. RECOMMENDATION

- 3.1 That Members receive the report.
- 3.2 Members are recommended to approve the additional request to plant a hedge and install associated gate
- 3.3 Members are recommended to request a increase in Lease Rental for sole use of this area and that the Letting Sub-Committee meet to agree the said increase
- 3.4 Members are to approve that this matter is transacted via an Exchange of Letters.

Contact Officer:

**Philip Peacock
Town Clerk
☎ 01480 410383**



KEY

Green dots = Existing Floodlights

Red dots = Proposed Floodlights – subject to planning permission

Yellow = Proposed hedge line and gate location

To: Leisure & Community Services Committee

Date: 7th October 2021

BLOOMFIELD PARK

(Report by the Town Clerk)

1. BACKGROUND INFORMATION

- 1.3 Members are aware that Bloomfield Park located within the towns' ring road, is owned and managed by the Town Council. It is a public open space with a bandstand and play equipment. Planted with trees, a maze and associated flora beds.
- 1.4 BID Huntingdon have made a request to hold a 'Beach in the Park' event for between four to six weeks in the park during the summer of 2022

3. DETAILED CONSIDERATION

- 2.1 Whilst the concept of using the park during the summer for such an event is reasonable, Members will need to consider the following:
- 2.2 Bloomfield Park does not have any facilities available e.g. Toilets, water supply, limited access to mains electricity, no parking and limited emergency access.
- 2.3 If the event is to proceed, full details of re-instatement to return the park and restore the damaged caused will need to be agreed in advance and the amount to be paid by BID Huntingdon
- 2.4 Whilst BID Huntingdon will be running the event and will be responsible for all Risk Assessment, security etc. the personnel involved is unknown with the resignation of both the BID Managers and Assistant Manager who leave BID at the end of December.
- 2.5 As stated in 2.1 above, the concept of a 'Beach in the Park' is good, however, the location and lack of facilities is not ideal. This event would be better suited if located at Riverside Park which has all required facilities on site.

3. RECOMMENDATION

- 3.1 That Members receive the report.
- 3.2 Members are recommended to decline the BID request to use Bloomfield Park for their 'Beach in the Park' event and recommend that as an alternative they approach HDC to use Riverside Park

Contact Officer:
Philip Peacock
Town Clerk
☎ 01480 410383