

HUNTINGDON TOWN COUNCIL
NEIGHBOURHOOD PLAN COMMITTEE

A meeting of the Neighbourhood Plan Committee was held at Huntingdon Town Hall, Market Hill, Huntingdon on Thursday 5th November 2015 at 5.30pm.

Present: Councillors A Blackwell; T Forster; L George; B Manning and T Sanderson. Co-opted Members Celia Barden; James Fell; Angela Owen Smith; and Jill Watkin Tavener.

District & County Cllr Mike Shellens.

Absent: Councillors P Kadewere and S Hassell

11. **APOLOGIES FOR ABSENCE**

There were none.

12. **MINUTES**

Members had before them minutes of the Neighbourhood Plan Committee meeting held on 15th October 2015 (M1). It was proposed, seconded and

RESOLVED to approve the minutes and these were duly signed as a correct record by the Chairman.

13. **MEMBER CO-OPTION**

It was proposed, seconded and

RESOLVED to co-opt James Fell on to the Neighbourhood Plan Committee.

Members also suggested other local groups that could be invited to send a representative to join the Committee.

14. **NEIGHBOURHOOD PLAN QUESTIONNAIRE**

Members had before them the updated draft of the Neighbourhood Plan questionnaire, including changes suggested in the previous Neighbourhood Plan Committee meeting.

Members commented that the draft looked 'off-putting', and it was noted that this was not how the finished questionnaire would look, as the artwork would be produced once the questions were approved.

A number of changes to the questionnaire were suggested, and it was **RESOLVED** to make these changes before sending the draft off for artwork.

Members noted that the Christmas lights switch on event could be used as a trial run for the questionnaire, and that it would be evaluated after the event and any necessary changes could be made before any professional printing was considered.

15. **PROMOTIONAL ITEMS**

Members were asked to approve the purchase of promotional items for the Neighbourhood Plan. It was noted that the promotional items would bring some interest to the stall at the Christmas lights switch on.

Members discussed which items would be most effective, and it was proposed, seconded and

RESOLVED to order Neighbourhood Plan branded pens and key rings in time for the switch on event.

16. **DATE & AGENDA OF THE NEXT MEETING**

It was agreed to meet again after the Christmas lights event on 22nd November. The date of this meeting was TBC.

CHAIRMAN