

**HUNTINGDON TOWN COUNCIL**  
**LEISURE AND COMMUNITY SERVICES COMMITTEE**

To; All Members of Huntingdon Town Council.

**YOU ARE HEREBY SUMMONSED TO ATTEND**  
a meeting of the  
**LEISURE AND COMMUNITY SERVICES COMMITTEE**  
to be held in  
**VIRTUALLY VIA ZOOM**  
**Press & Members of the Public**  
**please see note on how to access at bottom of this Agenda**  
on  
**THURSDAY 22<sup>nd</sup> APRIL AT 6.30PM**

18<sup>th</sup> April 2021

*P Peacock*

**PHILIP PEACOCK**  
**TOWN CLERK**

Town Hall  
Market Hill  
Huntingdon  
PE29 3PJ

**AGENDA**

10. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence submitted to the Town Clerk, for approval

11. **DECLARATIONS OF INTEREST**

To receive declarations of interest in items on the agenda (see notes below)

12. **PUBLIC ADDRESS**

To hear any address to the Committee from members of the public on matters within its responsibility

13. **MINUTES**

To receive and approve the minutes of the meeting of the Leisure & Community Services Committee held on 25<sup>th</sup> February 2021 (M1) (attached)

14. **HEAD GROUNDSMAN UPDATE**

To receive Head Groundsman's verbal update

15. **CONEYGEAR CENTRE MANAGER UPDATE**

To receive a verbal update from the Coneygear Centre Manager

16. **HUNTINGDON IN BLOOM**

To receive a verbal update on Huntingdon's 2021 entry to In Bloom

17. **DATE & AGENDA OF THE NEXT MEETING**

TBC

This meeting will be serviced by the Town Clerk – 01480 410383
--

Copies for information to:

Huntingdon Town Councillors; Town Clerk; Head Groundsman; Coneygear Centre Manager; District Councillors; County Councillors; The Press; Huntingdon Public Library; BID Huntingdon and the Police.

Notes

(1) Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.

(2) A Member has a disclosable pecuniary interest if it

- (a) relates to you, or
- (b) is an interest of -

(i) your spouse or civil partner; or (ii) a person with whom you are living as husband and wife; or (iii) a person with whom you are living as if you were civil partners and you are aware that the other person has the interest.

(3) Disclosable pecuniary interests includes -

- (a) any employment or profession carried out for profit or gain;
- (b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);
- (c) any current contracts with the Council;
- (d) any beneficial interest in land/property within the Council's area;
- (e) any licence for a month or longer to occupy land in the Council's area;
- (f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or
- (g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

B. Other Interests

(4) If a Member has a non-disclosable pecuniary interest or a non-pecuniary interest then you are required to declare that interest, but may remain to discuss and vote.

(5) A Member has a non-disclosable pecuniary interest or a non-pecuniary interest where -

(a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Council's administrative area, or

(b) it relates to or is likely to affect any of the descriptions referred to above, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association and that interest is not a disclosable pecuniary interest.

**For Members of the Public or Press to join the Zoom meeting, you will require an access number / code. Please email [town.council@huntingdowntown.gov.uk](mailto:town.council@huntingdowntown.gov.uk) to request this access, stating your name and address and business(if applicable) please. You will be emailed the access details**

<p><b><u>HUNTINGDON TOWN COUNCIL</u></b></p> <p><b><u>LEISURE AND COMMUNITY SERVICES COMMITTEE</u></b></p>
--

A meeting of the Leisure & Community Services Committee was held virtually over Zoom Video Conference on Thursday 25<sup>th</sup> February 2021 at 6.30pm.

Present: Councillors: M Baker; A Beevor; A Blackwell; J Cole; C Doyle; A Diaz; S Gifford; V Hufford; P Kennington; B Luckham; A McAdam; S McAdam; P Pearce; T Sanderson (Chairman); T Shrapnel (Vice-Chairman); S Sweek; K Webb.  
Members of staff: S Desai Sakaldip; P Haynes

Absent: Councillors: P Brown

In attendance: Julie Kisby, Cambridgeshire Library Services; Chris Jordan

1. **APOLOGIES FOR ABSENCE**

Apologies were received from Councillor P Brown.

2. **DECLARATIONS OF INTEREST**

There were none.

3. **PUBLIC ADDRESS**

There were none.

4. **MINUTES**

Copies of the minutes of the Leisure and Community Services Committee meeting held on 8<sup>th</sup> October 2020 (M7) had been circulated to Members before the meeting, the draft having received informal approval by the Chairman.

It was then proposed, seconded and

**RESOLVED** to approve the minutes, which would be signed by the Chairman at a later date.

5. **HEAD GROUNDSMAN UPDATE**

The Head Groundsman updated Members on the following:

- It had been a quiet time of year due to the season and Covid-19 restrictions.
- The new swings that had been ordered were installed along with the wet pour in the King George V Sapley Road site and Nursery Road site.
- The Grounds Team had been getting ready for summer bedding and planning for winter bedding which would take place in October or November 2021.
- Tree contractors had worked on the beech tree in Priory Road cemetery. The trees

overhanging Nightingale Mews had been cut back after complaints from residents.

- The Grounds Team had been going to the Coneygear Centre to have lateral flow Covid test.
- Members of the team were doing the weekly deliveries for the Coneygear Supporting Older People Project meals.
- The outside of the Commemoration Hall had been painted.
- Snow was cleared and the roads were gritted in the bad weather in January – February 2021.

A member asked where the town sign was and if it was going to be put back in the same place. Peter explained that it had been refurbished and would be put back in the same place when the summer bedding was planted.

A member asked what had been done at Commemoration Hall. Peter explained that the outside had been decorated and hopefully events would take place later in 2021.

A member asked who was responsible for vegetation that overhangs pavements. Peter said that depending on where it is it would be Huntingdonshire District Council, Huntingdon Town Council or the homeowner's responsibility. If it was the homeowner's responsibility Cambridgeshire County Council will send a letter to them requesting the clearance of any footpaths that are obstructed. Sometimes Huntingdon Town Council will remove overhanging vegetation as a goodwill gesture.

A member asked about the fallen tree in the river by Hartford Church. Peter would get a quote for removing the tree although is unsure who is responsible for removing it.

A member thanked Peter and the Grounds Team for cutting the hedges at the Primrose Lane allotment. Peter said that the hedges were cut twice a year, once after the birds have nested and again in the winter.

Members noted the report with thanks.

## 6. **CONEYGEAR CENTRE MANAGER UPDATE**

The Coneygear Centre Manager updated Members on the following:

- The Centre was being used as a Lateral Flow test centre with the initial contract due to end in March 2021. The government had increased funding to last until the end of June 2021. Shilpa and the Town Clerk were due to have a meeting about next steps.
- The Coneygear Centre had received a £12,000 grant from the Huntingdonshire District Council Closed Business Lockdown Payment fund. The Town Hall had not been considered by the District Council for the grant.
- The Supporting Older People Project was still on-going with members of the Grounds Team delivering meals every Wednesday. The funding was due to finish in April 2021. Shilpa had requested a meeting the following week to extend the programme to the end of 2022. Shilpa highlighted the relationships that Peter and Donna had built with the older people led to safeguarding interventions and prevented possible deaths.
- Tepees of Hope (Grub Club) would take place every Thursday. 10 families would build a tepee in which to have their dinner and a fairy garden was going to be created in the park.
- The Lateral Flow Testing would not take place on the same days that the Blood Donors were using the Coneygear Centre. This measure was out in place to mitigate risk.
- Covid restrictions and ways of working will go on past 21<sup>st</sup> June as Covid-19 will still be

present.

A member asked when the funding for Supporting Older People was due to end. Shilpa said the funding runs to the end of April 2021 and was going to find out if any extensions available to the funding. Shilpa highlighted the work of Peter and Donna in going above and beyond to help the older people they delivered food to.

A member asked if there had been anymore anti-social behaviour problems. Shilpa and Philip Peacock said that there hadn't been anymore reports of ASB maybe due to the installation of CCTV and the bad weather in winter.

Members noted the report with thanks and pride in the safeguarding examples.

## 7. **HUNTINGDON IN BLOOM**

The Town Clerk gave an update on the Britain In Bloom competition. The national competition was not going to take place in 2021. Each region was asked to nominate six towns and Huntingdon was nominated. There were six categories and Huntingdon opted for the cultivating community category based on the Market Square and The Cromwell Museum, planting containers with herbs mentioned in the Mrs Cromwell cookbook. The competition would be judged on a photographic basis.

On the 15<sup>th</sup> May 2021 a poppy drop from the Town Hall was going to take place celebrating the centenary of the Royal British Legion.

## 8. **ASSET MANGAMENT**

The Chairman is investigating taking on the playgrounds at Bevan Close and Marilyn Avenue from Huntingdonshire District Council due to their bad condition. Residents wanted them to be upgraded. Huntingdonshire District Council described them as an asset.

The Town Clerk was present at a Huntingdonshire District Council Zoom meeting. Huntingdonshire District Council will review their assets in the autumn. Huntingdon Town Council will need to write to Huntingdonshire District Council to let them know if there are assets that Huntingdon Town Council would like to adopt.

The Town Clerk said they were approached about the devolution of the market charter held by Huntingdonshire District Council. There was a question of whether the charter should go to the unitary authority or the Town Council.

Members thought that Huntingdon Town Council should have the market Charter. The Chairman would speak to St. Neots Town Council and asked the Town Clerk would produce a report.

A member asked if Huntingdon Town Council could take on the management of the roundabout on the A141 as you come into Huntingdon which is untidy. The Town Clerk explained that Cambridgeshire County Council hold the contract for the sponsored roundabout.

A Member supported the idea of taking over the two playgrounds.

9. **DATE & AGENDA OF NEXT MEETING**

The date of the next meeting of the Leisure & Community Services Committee was noted as to be confirmed.

**CHAIRMAN**