

**HUNTINGDON TOWN COUNCIL**  
**PLANNING APPLICATIONS PANEL**

To: The Members of Huntingdon Town Council

A meeting of the Planning Applications Panel will take place in **THE TOWN HALL, MARKET HILL, HUNTINGDON** on **THURSDAY 10<sup>th</sup> AUGUST** at **6:30pm**

**AGENDA**

9. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence

10. **DECLARATIONS OF INTEREST**

To receive any declarations of interest in items on the agenda

11. **MINUTES**

To receive and approve as a correct record the minutes of the meeting of the Planning Applications Panel held on 27<sup>th</sup> July 2023 (M1) (attached)

12. **PUBLIC ADDRESS/ADDRESS BY OTHER TOWN COUNCILLORS TO PANEL**

To hear any address to the Panel from members of the public and other members of the Town Council on matters which are its responsibility.

13. **PLANNING APPLICATIONS PANEL PROCESS**

To discuss and agree arrangements for viewing and commenting on planning applications.

14. **PLANNING APPLICATIONS**

To consider recommendations for Huntingdonshire District Council in respect of the attached list of applications dated 10<sup>th</sup> August 2023. Applications can be viewed at <https://publicaccess.huntingdonshire.gov.uk/online-applications/>

15. **DECISION NOTICES**

To receive and note the decision notices received from Huntingdonshire District Council as per the attached schedule dated 10<sup>th</sup> August 2023.

16. **DATE & AGENDA OF THE NEXT MEETING**

24<sup>th</sup> August 2023, Town Hall, Market Hill, Huntingdon.

*Philip Peacock*

**PHILIP PEACOCK  
TOWN CLERK**

Date: 3<sup>rd</sup> August 2023  
Town Hall, Market Hill,  
Huntingdon  
PE29 3PJ  
[www.huntingdowntown.gov.uk](http://www.huntingdowntown.gov.uk)

*Copies for information to: Town and Deputy Town Clerks; The Press; The Police; County Library; Chief Executive and Head of Planning Services of Huntingdonshire District Council; District Councillors & County Councillors.*

Notes

A. Disclosable Pecuniary Interests

(1) Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.

(2) A Member has a disclosable pecuniary interest if it

(a) relates to you, or

(b) is an interest of -

(i) your spouse or civil partner; or (ii) a person with whom you are living as husband and wife; or (iii) a person with whom you are living as if you were civil partners and you are aware that the other person has the interest.

(3) Disclosable pecuniary interests includes -

(a) any employment or profession carried out for profit or gain;

(b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);

(c) any current contracts with the Council;

(d) any beneficial interest in land/property within the Council's area;

(e) any licence for a month or longer to occupy land in the Council's area;

(f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or

(g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

B. Other Interests

(4) If a Member has a non-disclosable pecuniary interest or a non-pecuniary interest then you are required to declare that interest, but may remain to discuss and vote.

(5) A Member has a non-disclosable pecuniary interest or a non-pecuniary interest where -

(a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Council's administrative area, or

(b) it relates to or is likely to affect any of the descriptions referred to above, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association and that interest is not a disclosable pecuniary interest.

**HUNTINGDON TOWN COUNCIL****PLANNING APPLICATIONS PANEL**

A meeting of the Planning Applications Panel was held in the Town Hall, Market Hill, Huntingdon on Thursday 27<sup>th</sup> July 2023 at 6:30pm.

Present: Councillors: K Brockett (Ex-Officio); D Cole (Chairman); J Cole; M Fearon; P Kennington; A McAdam; P Pearce (Ex-Officio) and J Taylor.

In attendance: 1 member of the public.

1. **ELECTION OF CHAIRMAN**

It was proposed, seconded and

**RESOLVED** that Cllr D Cole be elected Chairman to the Planning Applications Panel for the local government year 2023-24.

2. **APPOINTMENT OF VICE CHAIRMAN**

It was proposed, seconded and

**RESOLVED** that Cllr J Cole be elected Vice Chairman to the Planning Applications Panel for the local government year 2023-24.

3. **APOLOGIES FOR ABSENCE**

There were none.

4. **DECLARATIONS OF INTEREST**

Cllr J Taylor declared an interest under item 6, application 23/00585/LBC.

5. **MINUTES**

Copies of the minutes of the Planning Applications Panel meeting held on 2<sup>nd</sup> February 2023 (M1) had been published to the website following their informal approval by the Chairman. It was then

**RESOLVED** to approve these as a correct record, and they were duly signed by the Chairman.

6. **PUBLIC ADDRESS/ADDRESS BY OTHER TOWN COUNCILLORS TO PANEL**

A member indicated that they wished to speak. It was therefore proposed, seconded and

**RESOLVED** to adjourn the meeting.

Following the planning training Members had recently undertaken, the Chairman noted that he would like to set up a system for Members to visit the sites of the applications in advance of Planning Applications Panel meetings. It was suggested that councillors could cover applications within their wards, but it was noted that it would need to be ensured that all wards were covered.

It was then proposed, seconded and

**RESOLVED** to reconvene.

7. **PLANNING APPLICATIONS**

Members of the Panel considered the planning applications received from Huntingdonshire District Council contained in a list dated 27<sup>th</sup> July 2023 as set out on the attached schedule.

8. **DATE & AGENDA OF THE NEXT MEETING**

The date of the next meeting was noted as 10<sup>th</sup> August 2023.

**CHAIRMAN**

HUNTINGDON TOWN COUNCILPLANNING COMMENTS : 27<sup>th</sup> July 2023

23/00760/FUL

External alterations and installation of plant within service yard including storage of gases

1A Tower Close Huntingdon PE29 7DH

**Recommend Approve. It was noted that the application was in an existing industrial area.**

23/00766/FUL

Change of use of part of the premises from Class F1 (Educational Use) to Class E g) (iii) (Light Industrial) and associated improvements to hardstanding area and widening of the internal access road.

10 Old Houghton Road Hartford Huntingdon PE29 1YB

**Recommend Refuse. Members felt the site location was not suitable for light industrial use due to its proximity to the Hartford Conservation Area and impact on the historic environment. It was felt that Old Houghton Road was not suitable for industrial traffic.**

23/01038/HHFUL

Proposed Porch to Front Elevation

42 Wertheim Way Huntingdon PE29 6UX

**Recommend Approve. Members had no objections and noted that there were other similar porches in the area.**

23/01094/FUL

Change of use for part of 9 Glebe Road to a Place of Worship

9 Glebe Road Huntingdon PE29 7DX

**Recommend Approve. Members noted that the industrial location meant the use as a place of worship would not negatively impact nearby residents. It was also noted that the location had sufficient parking.**

23/00585/LBC

Alterations to front room to turn it into a visitor centre, enlarge the door width to make it wheelchair accessible and create a larger hatch.

Commemoration Hall 39 High Street Huntingdon

**Deemed Approve. The Town Council is Custodian Trustee of the Commemoration Hall and has two nominated Councillors as Trustees of the hall charity.**

**HUNTINGDON TOWN COUNCIL****PLANNING APPLICATIONS : 10<sup>th</sup> AUGUST 2023**

<b>21/02422/FUL</b>	DEADLINE FOR COMMENTS: 04/08/2023
Erection of factory extension and creation of additional parking areas and associated works 3 Redwongs Way Huntingdon PE29 7HF	
<b>23/01327/FUL</b>	DEADLINE FOR COMMENTS: 16/08/2023
Change of use of Montagu House from current E Class. Reversion to original built intent (C3 Domestic) to provide 3 self contained domestic dwellings, with each dwelling to have own off road parking, and garden amenity space. 81 High Street Huntingdon	
<b>23/01328/LBC</b>	DEADLINE FOR COMMENTS: 16/08/2023
Change of use of Montagu House from current E Class. Reversion to original built intent (C3 Domestic) to provide 3 self contained domestic dwellings, with each dwelling to have own off road parking, and garden amenity space. 81 High Street Huntingdon	
<b>23/01153/FUL</b>	DEADLINE FOR COMMENTS: 17/08/2023
Change of use of the existing internal car parking area (Use Class Sui Generis) into a mixed office, storage, and distribution facility (Sui Generis). Dryden House St Johns Street Huntingdon PE29 3NU	
<b>23/01400/HHFUL</b>	DEADLINE FOR COMMENTS: 21/08/2023
Erection of ground floor extension, replace rear window and door with bifold door. 39 Hartford Road Huntingdon PE29 3RF	
<b>23/01273/FUL</b>	DEADLINE FOR COMMENTS: 21/08/2023
Expansion of parking area to the front of units B4 and B5 B4 And B5 Spitfire Close Huntingdon PE29 6YA	
<b>23/01371/HHFUL</b>	DEADLINE FOR COMMENTS: 18/08/2023
Remove existing conservatory and erect an orangery 10 Walden Grove Huntingdon PE29 3BB	
<b>23/01425/HHFUL</b>	DEADLINE FOR COMMENTS: 23/08/2023
New flat roof first floor extension above existing single storey rear extension 7 Florida Avenue Hartford Huntingdon PE29 1PY	

## HUNTINGDON TOWN COUNCIL

PLANNING DECISIONS: 10<sup>th</sup> AUGUST 2023**23/00929/TREE**

T1 London Plane Reduce lower lateral branches overhanging path and growing towards corner of building by 2-3m, back to previous reduction.

T2 Yew Reduce back from building by 2m

The Views George Street Huntingdon PE29 3BY

**HTC COMMENTS:** Recommend Approve: No Objections. Trees are just being cut back.

**HDC DECISION:** APPROVED

**23/00924/HHFUL**

Demolition of existing porch. Removal of existing flat roof over existing garage and replaced with new pitched roof to match main roof. Proposed new porch, Proposed single storey side and rear extensions.

1 Veasey Road Hartford Huntingdon PE29 1SS

**HTC COMMENTS:** Recommend Approve: No objections. This would overall improve the appearance of the house.

**HDC DECISION:** APPROVED

**23/00968/TREE**

T7 - Arizona Cypress - Felled - This tree has a wide root spread that draws a large amount of water, which may cause damage to property and has impacted other TPO trees.

7 Mill Common Huntingdon PE29 3AU

**HTC COMMENTS:** Recommend Approve: No objections - they have proposed to plant another tree in it's place.

**HDC DECISION:** APPROVED

**23/00989/HHFUL**

Proposed porch to front of property to provide ground floor WC.

17 Newnham Close Hartford Huntingdon PE29 1RP

**HTC COMMENTS:** Recommend Approve: No objections

**HDC DECISION:** APPROVED

HUNTINGDON TOWN COUNCIL

PLANNING DECISIONS: 10<sup>th</sup> AUGUST 2023

**23/01094/FUL**

Change of use for part of 9 Glebe Road to a Place of Worship  
9 Glebe Road Huntingdon PE29 7DX

**HTC COMMENTS:** Recommend Approve. Members noted that the industrial location meant the use as a place of worship would not negatively impact nearby residents. It was also noted that the location had sufficient parking.

**HDC DECISION:** WITHDRAWN