

HUNTINGDON TOWN COUNCIL
PLANNING APPLICATIONS PANEL

To: The Members of Huntingdon Town Council

A meeting of the Planning Applications Panel will take place in **THE TOWN HALL, MARKET HILL, HUNTINGDON** on **THURSDAY 27th July at 6:30pm**

AGENDA

1. **ELECTION OF CHAIRMAN**

To elect a Chairman to the Committee for the local government year 2023/24

2. **APPOINTMENT OF VICE CHAIRMAN**

To appoint a Vice Chairman to the Committee for the local government year 2023/24

3. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence

4. **DECLARATIONS OF INTEREST**

To receive any declarations of interest in items on the agenda

5. **MINUTES**

To receive and approve as a correct record the minutes of the meeting of the Planning Applications Panel held on 2nd February 2023 (M1) (attached)

6. **PUBLIC ADDRESS/ADDRESS BY OTHER TOWN COUNCILLORS TO PANEL**

To hear any address to the Panel from members of the public and other members of the Town Council on matters which are its responsibility.

7. **PLANNING APPLICATIONS**

To consider recommendations for Huntingdonshire District Council in respect of the attached list of applications dated 27th July 2023. Applications can be viewed at <https://publicaccess.huntingdonshire.gov.uk/online-applications/>

8. **DATE & AGENDA OF THE NEXT MEETING**

10th August 2023

Copies for information to: Town and Deputy Town Clerks; The Press; The Police; County Library; Chief Executive and Head of Planning Services of Huntingdonshire District Council; District Councillors & County Councillors.

Notes

A. Disclosable Pecuniary Interests

(1) Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.

(2) A Member has a disclosable pecuniary interest if it

(a) relates to you, or

(b) is an interest of -

(i) your spouse or civil partner; or (ii) a person with whom you are living as husband and wife; or (iii) a person with whom you are living as if you were civil partners and you are aware that the other person has the interest.

(3) Disclosable pecuniary interests includes -

(a) any employment or profession carried out for profit or gain;

(b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);

(c) any current contracts with the Council;

(d) any beneficial interest in land/property within the Council's area;

(e) any licence for a month or longer to occupy land in the Council's area;

(f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or

(g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

B. Other Interests

(4) If a Member has a non-disclosable pecuniary interest or a non-pecuniary interest then you are required to declare that interest, but may remain to discuss and vote.

(5) A Member has a non-disclosable pecuniary interest or a non-pecuniary interest where -

(a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Council's administrative area, or

(b) it relates to or is likely to affect any of the descriptions referred to above, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association and that interest is not a disclosable pecuniary interest.

HUNTINGDON TOWN COUNCIL**PLANNING APPLICATIONS PANEL**

A meeting of the Planning Applications Panel was held in the Town Hall, Market Hill, Huntingdon on Thursday 2nd February 2023 at 6:30pm.

Present: Councillors: K Brockett; D Cole (Ex-Officio); C Doyle (Chairman); P Kennington; A McAdam (Ex-Officio); G Shiels and P Pearce.

In attendance: 2 members of the public.

1. **ELECTION OF CHAIRMAN**

It was proposed, seconded and

RESOLVED that Cllr C Doyle be elected Chairman to the Planning Applications Panel for the local government year 2022-23.

2. **APPOINTMENT OF VICE CHAIRMAN**

It was proposed, seconded and

RESOLVED that Cllr K Brockett be elected Vice Chairman to the Planning Applications Panel for the local government year 2022-23.

3. **APOLOGIES FOR ABSENCE**

There were none.

4. **DECLARATIONS OF INTEREST**

There were none.

5. **PUBLIC ADDRESS/ADDRESS BY OTHER TOWN COUNCILLORS TO PANEL**

A member indicated that they wished to speak. It was therefore proposed, seconded and

RESOLVED to adjourn the meeting.

Cllr D Cole raised concerns that Planning Applications Panel, along with some other Sub-Committees, had not been meeting regularly. It was explained that as of 2020, the planning applications process had been changed to Officers making recommendations to be approved by Members via email, with in-person meetings being called when required at the request of the Chairman. It was queried if this decision had been voted on by the committee.

Clerk's Note: A report on changes to the planning process was considered by the Planning Applications Panel at a meeting on 12th March 2020 (M20), where the decision was deferred.

Some Members requested a return to regular meetings, as it was felt that Members should be making planning recommendations instead of Officers. It was noted that this would be discussed further at a future meeting.

It was then proposed, seconded and

RESOLVED to reconvene.

6. **PLANNING APPLICATIONS**

Members of the Panel considered the planning applications received from Huntingdonshire District Council contained in a list dated 2nd February 2023 as set out on the attached schedule.

7. **PLANNING APPEALS**

Members were asked to consider planning appeals for developments at 99 Sparrowhawk Way (23/00001/REFUSL) and 97 Sparrowhawk Way (22/00040/REFUSL). It was noted that the information provided on both applications was unclear. Residents from both properties were in attendance, and explained that the boundaries of the properties were not clearly defined, and disputed that the land in question was owned and managed by HDC. It was also pointed out that the site was not previously accessible by the public due to the existing wire fence.

HTC previously had no objections to both developments. A concern had been raised regarding potential loss of trees in the area, and the residents clarified that they did not intend to remove any.

Members requested that the original 'no objections' comments were resubmitted for both appeals, with the comments for 99 Sparrowhawk Way amended to reflect that the concerns about loss of trees had been addressed.

8. **DATE & AGENDA OF THE NEXT MEETING**

The date of the next meeting was noted as to be confirmed.

CHAIRMAN

HUNTINGDON TOWN COUNCIL**PLANNING APPLICATIONS : 27th JULY 2023**

23/00760/FUL	DEADLINE FOR COMMENTS: 25/07/2023
External alterations and installation of plant within service yard including storage of gases 1A Tower Close Huntingdon PE29 7DH	
23/00766/FUL	DEADLINE FOR COMMENTS: 01/08/2023
Change of use of part of the premises from Class F1 (Educational Use) to Class E g) (iii) (Light Industrial) and associated improvements to hardstanding area and widening of the internal access road. 10 Old Houghton Road Hartford Huntingdon PE29 1YB	
23/01038/HHFUL	DEADLINE FOR COMMENTS: 07/08/2023
Proposed Porch to Front Elevation 42 Wertheim Way Huntingdon PE29 6UX	
23/01094/FUL	DEADLINE FOR COMMENTS: 02/08/2023
Change of use for part of 9 Glebe Road to a Place of Worship 9 Glebe Road Huntingdon PE29 7DX	
23/00585/LBC	DEADLINE FOR COMMENTS: 09/08/2023
Alterations to front room to turn it into a visitor centre, enlarge the door width to make it wheelchair accessible and create a larger hatch. Commemoration Hall 39 High Street Huntingdon	