

HUNTINGDON TOWN COUNCIL
LEISURE AND COMMUNITY SERVICES COMMITTEE

To; All Members of Huntingdon Town Council.

YOU ARE HEREBY SUMMONSED TO ATTEND
a meeting of the
LEISURE AND COMMUNITY SERVICES COMMITTEE
to be held in
THE TOWN HALL, MARKET HILL, HUNTINGDON
on
THURSDAY 25th MAY 2023
AT 7PM

REMOTE ACCESS VIA ZOOM AVAILABLE

19th May 2023

Philip Peacock

Town Hall
Market Hill
Huntingdon
PE29 3PJ

PHILIP PEACOCK
TOWN CLERK

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence

2. **APPOINTMENT OF VICE CHAIRMAN**

To appoint a Vice Chairman to the Committee for the local government year 2023/24

3. **DECLARATIONS OF INTEREST**

To receive declarations of interest in items on the agenda (see notes below)

4. **PUBLIC ADDRESS**

To hear any address to the Committee from members of the public on matters within its responsibility

5. **MINUTES**

To receive and approve the minutes of the meeting of the Leisure & Community Services Committee held on 13th April 2023 (M5) (attached)

6. **HUNTINGDON IN BLOOM**

To receive and note a verbal report on behalf of Huntingdon in Bloom

7. **CONEYGEAR CENTRE MANAGER UPDATE**

To receive and note a written report on behalf of the Coneygear Centre Manager (attached)

8. **HEAD GROUNDSMAN UPDATE**

To receive and note a verbal report on behalf of the Head Groundsman

9. **PUBLIC CONSULTATIONS**

To receive and discuss the following play area public consultation reports and letters:

- i. Bevan Close Play Area (attached)
- ii. Maryland Avenue (attached)
- iii. Sallowbush Road (attached)
- iv. 20mph zone application consultation letter (attached)

10. **CONEYGEAR ROOM NAMING**

To receive and approve an update regarding the room naming in the Coneygear Centre

11. **S106**

To receive and approve a report regarding suggested spend for outstanding S106 funding (attached).

12. **DATE & AGENDA OF THE NEXT MEETING**

On Thursday 3rd August 2023 the Town Hall, Market Hill, Huntingdon, PE29 3PJ.

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| This meeting will be serviced by the Town Clerk – 01480 410383 |
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Copies for information to:

District Councillors; County Councillors; The Chairman and Chief Executive of Huntingdonshire District Council; The Press; Huntingdon Public Library and the Police.

Notes

(1) Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.

(2) A Member has a disclosable pecuniary interest if it

(a) relates to you, or

(b) is an interest of -

(i) your spouse or civil partner; or (ii) a person with whom you are living as husband and wife; or (iii) a person with whom you are living as if you were civil partners and you are aware that the other person has the interest.

(3) Disclosable pecuniary interests includes -

(a) any employment or profession carried out for profit or gain;

- (b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);
- (c) any current contracts with the Council;
- (d) any beneficial interest in land/property within the Council's area;
- (e) any licence for a month or longer to occupy land in the Council's area;
- (f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or
- (g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

B. Other Interests

(4) If a Member has a non-disclosable pecuniary interest or a non-pecuniary interest then you are required to declare that interest, but may remain to discuss and vote.

(5) A Member has a non-disclosable pecuniary interest or a non-pecuniary interest where -

(a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Council's administrative area, or

(b) it relates to or is likely to affect any of the descriptions referred to above, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association and that interest is not a disclosable pecuniary interest.

For Members of the Public or Press to join the Zoom meeting, you will require an access number / code. Please email town.council@huntingdowntown.gov.uk to request this access, stating your name and address and business(if applicable) please. You will be emailed the access details

HUNTINGDON TOWN COUNCIL
LEISURE AND COMMUNITY SERVICES COMMITTEE

A meeting of the Leisure & Community Services Committee was held at Huntingdon Town Hall on Thursday 13th April 2023.

Present: Councillors A Blackwell; K Brockett; D Cole; S Gifford; M Kadewere; P Kadewere; P Kennington; B Luckham; A McAdam; S McAdam; A Norton; T Sanderson (Chairman); P Pearce; and K Webb.

53. **APOLOGIES FOR ABSENCE**

Apologies were received from Councillors M Baker and J Cole.

54. **DECLARATIONS OF INTEREST**

There were none.

55. **PUBLIC ADDRESS**

There was none.

56. **MINUTES**

Copies of the minutes of the Leisure and Community Services Committee meeting held on 9th February 2023 (M4) had been circulated to Members before the meeting, the draft having received informal approval by the Chairman.

With no comments or questions, it was proposed, seconded and

RESOLVED to approve the minutes which were duly signed by the Chairman.

57. **RECOMMENDATIONS OF SUB COMMITTEES**

Members had before them the minutes of the Media Sub Committee held on 23rd February 2023 (M6) and 4th April 2023 (M7).

With no comments or questions, it was proposed, seconded and

RESOLVED to receive, approve and adopt the recommendations contained within the minutes.

58. **HUNTINGDON IN BLOOM**

Members had before them a report from the Assistant Town Clerk on Huntingdon in Bloom. Members noted that the opportunity to represent Anglia In Bloom at the national Britain In Bloom awards for 2023 was a huge achievement for Huntingdon, and commended the team for the work that had gone into the project. Members also commented that it was good to see so many different groups from different areas of the town involved.

With no further comments or questions, the report was noted with thanks.

59. **CONEYGEAR CENTRE MANAGER UPDATE**

Members had before them a report from the Coneygear Centre Manager regarding recent activities at both the centre and Coneygear Park.

Members noted that the Centre intended to go cashless from 1st April 2023, and pointed out that some people may not have the ability to make card payments, and it was important not to exclude them from accessing the services at the centre. It was explained that the move was intended to reduce the amount of cash needing to be counted and banked by staff. As stated in the report, cash would still be accepted when needed.

Members were reminded that the Easter Garden Day event would be taking place the next day at the park.

With no further comments or questions, the report was noted with thanks.

60. **HEAD GROUNDSMAN UPDATE**

The Head Groundsman had issued his apologies for the meeting and the Town Clerk gave the following updates on his behalf:

- The Estates Team had started emptying bins and litter picking over the weekends to prevent a build up of litter.
- The spring bedding had all been planted around the town.
- The summer planting was being prepared at the new greenhouses.
- Grass cutting at the cemeteries and crematorium was ongoing.
- Delivery of the new electric van scheduled for April 2023 had been delayed until mid-May. Due to the delay, the van had been upgraded to a newer model at no extra cost.
- The wet pour floor at the Pond Close play area had been damaged and pulled up again and would require repairs.

With no comments or questions, the updates were noted with thanks.

61. **BID MANAGER UPDATE**

The BID Manager was unable to attend the meeting, and had submitted a written report which was read by the Town Clerk:

- Funding applications for the Town Centre speaker system and outdoor event equipment projects had been submitted.
- Capital funding from Cambridgeshire & Peterborough Combined Authority (CPCA) and HDC had been approved for a Visitors Centre in the Commemoration Hall. The Centre would promote shops and services in the town, and sell 'Discover Huntingdon' merchandise. Work was due to start imminently once the listed building consent was granted to widen the internal doorway for accessibility. It was requested that discussions take place between BID and HTC to discuss potential ongoing funding for the Visitors Centre.
- BID had reached out to the new owners of St Benedict's Court to discuss potential opportunities from the Shop Front Renovation Scheme through CPCA.

- Funding had been secured from the Department of Culture Media and Sport (DCMS) to offer free community screenings of the King's Coronation, Coronation Concert, and Eurovision final at the Commemoration Hall. Members were informed that this was not to be promoted publicly until both CPCA and BID had officially announced it.
- Other upcoming events included the Vegan Market on 3rd June and Pirate Day on 8th July.

With no further comments or questions, the updates were noted with thanks.

62. **PUBLIC CONSULTATIONS**

The Chairman explained that as the public consultations for the Sallowbush Road dog walking area and Bevan Close and Maryland Avenue play areas had only recently ended, it had not been possible to produce full written reports for this meeting. The Town Clerk gave a verbal update on the results of the consultations, and it was noted that a full report would be presented at a later date.

i – Sallowbush Road dog walking area – the majority of responses were in favour of the existing area being retained solely for dog walking to enable the separation of large/small or anxious dogs. There were requests to provide additional dog waste bins. The outcome of the public consultation would be formally presented to HDC before the new fence was installed.

ii – Bevan Close and Maryland Avenue play areas – most response were in favour of retaining the play areas and installing new equipment. Additional benches and bins were also requested, as well as 'no dogs allowed' signage.

iii – Members had before them a draft consultation letter for the Stukeley Meadows trim trail replacement plans. Members felt it was beneficial to have a realistic idea to present to residents when discussing what to do in the area. It was questioned if the consultation letter would be delivered to the whole estate, and it was felt that it should be, as the area was used by people from all around the estate, not just the surrounding streets.

A Member noted that he had been asked by a member of the public if residents would still be asked what they would like to see done with the area, not just what they thought of the proposal to install outdoor gym equipment. It was explained that the gym equipment was being presented as a potential idea, but that the consultation form also asked if there was anything else residents would like to see in the area.

With no further comments, it was then proposed, seconded and

RESOLVED to approve the draft consultation letter for the Stukeley Meadows trim trail replacement plans.

63. **CAMBRIDGESHIRE COUNTY COUNCIL 20MPH APPLICATION**

Members had previously been asked to consider areas in the town to nominate for the CCC 20mph application. The Bird Estate in Hartford, and Stukeley Meadows estate had been highlighted as potential locations.

A Member questioned who would police the 20mph limit. It was noted that feedback from Members conversations with residents suggested there was not much support for 20mph zones, except around schools. It was questioned if it would be possible to enforce 20mph limits only during school hours, and it was noted that was not possible as part of this scheme.

Members discussed the ongoing speeding around Stukeley Meadows, particularly Lake Way, Wertheim Way, Provence Road and Salon Way. It was noted many people used the estate as a cut through to skip traffic on the B1044. Some felt that a 20mph limit would not prevent speeding if drivers were already ignoring the 30mph limit.

While Members agreed that the 20mph zones would not prevent all speeding, it was noted it would be beneficial to at least slow down some of the traffic.

A Member suggested nominating American Lane as a 20mph zone instead of the proposed Local Highway Improvements (LHI) bid. If the 20mph was feasible, this would save money from the LHI budget.

It was then proposed, seconded and

RESOLVED to nominate the Stukeley Meadows estate, the Bird estate in Hartford, and American Lane for the CCC 20mph application.

1 Member voted against

1 Member abstained

64. **LOCAL HIGHWAY IMPROVEMENTS (LHI) BIDS**

Members had before them a report on the LHI bids for American Lane and Coneygear Road. Members raised concerns about the proposals for American Lane. It was felt that the road was too busy for a give-way feature. It was also noted that the give-way feature was intended to also act as a pedestrian crossing point, but the proposed location was not at the point in the road where most pedestrians currently crossed.

Concerns were also raised about the installation of speed cushions, and the impact they would have on the residents in the area who would have to use them most often. It was pointed out that driving over speed bumps could cause pain and discomfort for some people with disabilities or injuries.

Members were advised that the cost of installing the speed cushions was £32,782. It was noted that normally the Town Council would contribute 10% of the cost of LHI bids, but as CCC's maximum contribution was £25,000, HTC would be expected to contribute more.

Members felt that further clarification was needed on the costs of the proposals, and the contribution required from HTC.

A Member advised that some of the improvements may be able to be made as part of the Surface Dressing Scheme and suggested that Officers contact CCC to investigate.

With no further comments, the report was noted with thanks.

65. **FUSION**

Members were informed that the meeting between HTC and Fusion planned for the previous week had needed to be rescheduled, so a full report could not be given at this time.

Members briefly discussed items to be considered when drawing up heads of terms, including what responsibilities the Town Council would take on, and what would happen if Fusion were unable to afford to maintain the building.

A Member questioned when public consultation on the project would begin. It was explained that there would be the opportunity to comment during the planning application process. HTC would run an additional public consultation when more details on the project were known. It was noted that public consultation was a condition of the Council's resolution to proceed with the project.

With no further comments, the update was noted with thanks.

68. **DATE & AGENDA OF THE NEXT MEETING**

The date of the next meeting was noted as to be confirmed.

TO: The Leisure & Community Services Committee

Date: 25 May 2023

CONEYGEAR CENTRE & THE CONEYGEAR PARK

(Report by Shilpa Desai-Sakaldip, Centre Manager)

1. BACKGROUND INFORMATION

1.1 The Coneygear Centre continues to provide value for money accommodating individuals, groups and associations from the community, greater Huntingdon, and surrounding areas.

2. DETAILED CONSIDERATION

2.1 Members will receive a shortened report on this occasion, due to the previous meeting being in April 2023.

2.2 The Coneygear Centre will be running a Repair Café on Friday 25 August 2023. This will be the first time an organisation in Huntingdon has delivered this type of event; these have been extremely popular in Cambridgeshire. In collaboration with Cambridgeshire Carbon Footprint, members of the public will be able to book in an item to be repaired, by an experienced volunteer repairer. The aims of a Repair Café are to reduce, reuse and recycle.

2.3 The Coneygear Community Day has been moved to Saturday 2 September 2023.

2.4 Young people from Thongsley Fields Primary School will have the opportunity to carry out various gardening tasks after school. This will take place every Monday, until the end of the Summer Term. The sessions will be supported by staff from the school and the Communities Officer.

2.5 Unfortunately, the park has been subject to criminal damage. The main damage has occurred in the Community Garden, with various plants and flowers being ripped out. In addition to this, young people have been climbing onto the roof of the centre. The CCTV has captured all the people involved. A crime report has been submitted to the Police.

3. RECOMMENDATION

That Members note the contents of the report.

Contact Officer: *Shilpa Desai-Sakaldip, Centre Manager*

☎ 01480 388677

TO: Leisure & Community Services Committee

Date: 25/05/2023

Consultation on Bevan Close play area

(Report by Sarah Jane Gaule, Communications Officer)

1 BACKGROUND INFORMATION

- 1.1 Huntingdon Town Council are committed to maintaining and improving our public parks and spaces, as part of objective 7 in the Corporate plan 2022-26.
- 1.2 HTC currently maintain the following play areas: Beacon Close, Bloomfield Park, Collinson Crescent, Coneygear Park, Cromwell Drive, Dartmoor Drive, Devoke Close, Fire Station Nursery Road, Flamstead Drive, great northern street, Haweswater, Jackson Walk, KGV Sapley Road, KGV St Peters Road, Meadow Gardens, Parkway, Pond Close, Sallowbush Road, Stukeley Meadows Skate Park, Snowdonia Way, Thames Road, and Whinfell Close.
- 1.3 Huntingdonshire District Council (HDC) currently own and maintain play areas at Maryland Avenue and Bevan Close. HTC have held initial discussions to lease the land from HDC and replace the existing play equipment with new play equipment. Maintenance of the new equipment would then be managed by HTC.
- 1.4 Before undertaking further discussions, HTC would like to confirm that residents living close to Bevan Close play area would like this area to continue in it's current use as a play park.
- 1.5 Huntingdon Town Council launched a consultation to ask residents their views on the draft plans.

2 CONSULTATION METHODOLOGY

- 2.1 The consultation was launched on Monday 20th February 2023 and ran for six weeks through until Sunday 2nd April 2023.
- 2.2 There were five questions in the consultation:
 1. What are your views on the continuing use of the Bevan Close play area?
 2. Do you wish to replace the current play area with the suggested new equipment?
 3. Is there anything else you would like to see that is not included?

4. Do you have additional comments?
5. Do you wish to be contacted after the consultation has closed?

2.3 Responses were collated via paper forms included with the letter drop, papers forms available from the Town hall, and via a online survey, hosted on the Smart Survey Website.

2.4 The consultation was promoted to local residents via a letter drop. It was promoted on the Huntingdon Town Council Website and within Issue 30 of the Huntingdon Magazine. It was also promoted on the Huntingdon Town Council social media pages.

3 CONSULTATION RESPONSES

3.1 We received 13 responses in total.

| | |
|------------------|----|
| Paper form | 2 |
| Online Survey | 11 |
| Facebook Comment | 0 |
| Direct email | 0 |

3.2 All responses are collated on the attached document and are stored on the F drive [here](#). Contact details have been omitted.

3.3 A summary of the responses is collated below:

| | |
|--|---|
| Q1. What are your views on the continuing use of the Bevan Close play area? | 13 responses were supportive of the play area remaining. |
| Q2. Do you wish to replace the current play area with the suggested new equipment? | 12 responses were supportive of replacing the existing equipment with new equipment. 1 response was neutral towards replacing the equipment. |
| Q3. Is there anything else you would like to see that is not included? | 3 responses requested seating 1 response requested additional signage to prevent dog walking. |
| Q4. Do you have additional comments? | There were 5 additional comments. 1 comment related to the area currently being used by dog walkers, despite notices displaying that dogs are not allowed. |

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| | <p>3 comments related to the desire for the play area to be updated.</p> <p>1 comment related to associated costs of the equipment and ongoing maintenance.</p> |
| Q5. Do you wish to be contacted after the consultation has closed? | 9 people have requested further information after completing the consultation. |

4 RECOMMENDATIONS

- 4.1 There is support for Bevan Close remaining as a play area.
- 4.2 There is support to replace the existing equipment with the suggested new equipment.
- 4.3 There is some support to add additional equipment such as seating and additional signage to prevent use by dog walkers.

Contact Officer: Sarah Jane Gaule, Communications Officer
☎ 01480 410 387

TO: Leisure & Community Services Committee

Date: 25/05/2023

Consultation on Maryland Avenue play area

(Report by Sarah Jane Gaule, Communications Officer)

1 BACKGROUND INFORMATION

- 1.1 Huntingdon Town Council are committed to maintaining and improving our public parks and spaces, as part of objective 7 in the Corporate plan 2022-26.
- 1.2 HTC currently maintain the following play areas: Beacon Close, Bloomfield Park, Collinson Crescent, Coneygear Park, Cromwell Drive, Dartmoor Drive, Devoke Close, Fire Station Nursery Road, Flamstead Drive, great northern street, Haweswater, Jackson Walk, KGV Sapley Road, KGV St Peters Road, Meadow Gardens, Parkway, Pond Close, Sallowbush Road, Stukeley Meadows Skate Park, Snowdonia Way, Thames Road, and Whinfell Close.
- 1.3 Huntingdonshire District Council (HDC) currently own and maintain play areas at Maryland Avenue and Bevan Close. HTC have held initial discussions to lease the land from HDC and replace the existing play equipment with new play equipment. Maintenance of the new equipment would then be managed by HTC.
- 1.4 Before undertaking further discussions, HTC would like to confirm that residents living close to Maryland Avenue play area would like this area to continue in it's current use as a play park.
- 1.5 Huntingdon Town Council launched a consultation to ask residents their views on the draft plans.

2 CONSULTATION METHODOLOGY

- 2.1 The consultation was launched on Monday 20th February 2023 and ran for six weeks through until Sunday 2nd April 2023.
- 2.2 There were five questions in the consultation:
 1. What are your views on the continuing use of the Maryland Avenue play area?
 2. Do you wish to replace the current play area with the suggested new equipment?
 3. Is there anything else you would like to see that is not included?

- 4. Do you have additional comments?
- 5. Do you wish to be contacted after the consultation has closed?

2.3 Responses were collated via paper forms included with the letter drop, papers forms available from the Town hall, and via a online survey, hosted on the Smart Survey Website.

2.4 The consultation was promoted to local residents via a letter drop. It was promoted on the Huntingdon Town Council Website and within Issue 30 of the Huntingdon Magazine. It was also promoted on the Huntingdon Town Council social media pages.

3 CONSULTATION RESPONSES

3.1 We received 8 responses in total.

| | |
|------------------|---|
| Paper form | 1 |
| Online Survey | 7 |
| Facebook Comment | 0 |
| Direct email | 0 |

3.2 All responses are collated on the attached document and are stored on the F drive [here](#). Contact details have been omitted.

3.3 A summary of the responses is collated below:

| | |
|--|---|
| Q1. What are your views on the continuing use of the Maryland Avenue play area? | <p>6 responses were supportive of the play area remaining.</p> <p>1 response was neutral towards it's use.</p> <p>1 response was negative towards it remaining as a play area.</p> |
| Q2. Do you wish to replace the current play area with the suggested new equipment? | <p>6 responses were supportive of replacing the existing equipment with new equipment.</p> <p>1 response was neutral towards replacing the equipment.</p> <p>1 response was negative towards replacing the equipment.</p> |
| Q3. Is there anything else you would like to see that is not included? | <p>3 responses requested an expressions/generational swing.</p> <p>2 responses requested seating / picnic table</p> |

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| | <p>1 response requested a climbing wall for older children.</p> <p>1 response requested additional waste bins.</p> |
| Q4. Do you have additional comments? | <p>There were 4 additional comments.</p> <p>2 comments related to the area currently being used by dog walkers, despite notices displaying that dogs are not allowed.</p> <p>1 comment suggested that it should become a dog walking area instead of a play area.</p> <p>1 comment related to associated costs of the equipment and ongoing maintenance.</p> |
| Q5. Do you wish to be contacted after the consultation has closed? | <p>5 people have requested further information after completing the consultation.</p> |

4 RECOMMENDATIONS

- 4.1 There is support for Maryland Avenue remaining as a play area.
- 4.2 There is support to replace the existing equipment with the suggested new equipment.
- 4.3 There is some support to add additional equipment such as expressions/generational swing, a climbing wall, seating and additional waste bins.

Contact Officer: Sarah Jane Gaule, Communications Officer
☎ 01480 410 387

TO: Leisure & Community Services Committee

Date: 25/05/2023

Consultation on Sallowbush Road dog walking area

(Report by Sarah Jane Gaule, Communications Officer)

1 BACKGROUND INFORMATION

- 1.1 In 2020, Huntingdon Town Council (HTC) sold a piece of land on Sallowbush Road to Hotel Chocolat. This land had been in use as a dog walking area, and a 10m x 200m wide strip of land directly adjacent to Sallowbush Road is retained by HTC. This section of land has planning permission attached, requiring the space to be landscaped by Hotel Chocolat, as a condition of the sale.
- 1.2 The Sallowbush Road dog walking area is a much-loved asset in the local community, and there was significant opposition within the community to the initial sale of the land.
- 1.3 HTC are committed to maintaining and improving our public parks and spaces. HTC have held talks with Huntingdonshire District Council (HDC) to increase the remaining dog walking area.
- 1.4 HTC have proposed taking on maintenance for a section of land adjacent to the existing dog park, which is owned by HDC. This area currently has a MUGA and a play park, which are already maintained by HTC.
- 1.5 Within this new area of land, HTC propose to create a new fenced in area, to be used specifically for dog walking. This area would be 30m x 80m and would include 2 pedestrian gates and one vehicle gate for maintenance access.
- 1.6 Huntingdon Town Council launched a consultation to ask residents their views on the draft plans.

2 CONSULTATION METHODOLOGY

- 2.1 The consultation was launched on Monday 13th February 2023 and ran for six weeks through until Sunday 26th March 2023.
- 2.2 There were five questions in the consultation:
 1. What are your views on the draft Sallowbush Road open space plan?

2. Do you wish the existing dog walking area to be retained solely for dog walking or made available for alternative uses (i.e., Picnic area)? Please note planning permission has already been agreed for landscaping.
 3. Is there anything else you would like to see that is not included?
 4. Do you have additional comments?
 5. Do you wish to be contacted after the consultation has closed?
- 2.3 Responses were collated via paper forms included with the letter drop, papers forms available from the Town hall, and via a online survey, hosted on the Smart Survey Website.
- 2.4 The consultation was promoted to local residents via a letter drop. It was promoted on the Huntingdon Town Council Website and within Issue 30 of the Huntingdon Magazine. It was also promoted on the Huntingdon Town Council social media pages and shared directly on the Facebook pages for local interest groups such as Sallowbush Road Park, Wild about Huntingdon and Eco Huntingdon.

3 CONSULTATION RESPONSES

3.1 We received 49 responses in total.

| | |
|------------------|----|
| Paper form | 2 |
| Online Survey | 47 |
| Facebook Comment | 0 |
| Direct email | 0 |

3.2 All responses are collated on the attached document and are stored on the F drive [here](#). Contact details have been omitted.

3.3 A summary of the responses is collated below:

| | |
|---|--|
| Q1. What are your views on the draft Sallowbush Road open space plan? | <p>24 responses were generally supportive of the plans.</p> <p>13 responses were neutral or did not clearly indicate a view either way.</p> <p>12 responses were negative towards the plans.</p> |
| Q2. Do you wish the existing dog walking area to be retained solely for dog walking, or made available for alternative uses (i.e., Picnic area)? Please note planning permission has already been agreed for landscaping. | <p>33 responses were supportive of the existing area being retained solely as a dog walking area.</p> |

| | |
|--|---|
| | <p>10 responses were supportive of it being used for both dog walking and other uses.</p> <p>6 responses wanted it to be made available for other uses</p> |
| Q3. Is there anything else you would like to see that is not included? | <p>There were 7 requests for dog waste bins.</p> <p>There were 5 requests for dog agility equipment.</p> <p>There were 2 requests for a dog water fountain.</p> <p>There were 6 requests for wildlife planting.</p> <p>There was 1 request for seating.</p> <p>There was 1 request for children's play equipment.</p> |
| Q4. Do you have additional comments? | <p>There were 21 additional comments.</p> <p>16 responses were in reference to the area remaining a green space or used for dog walking.</p> |
| Q5. Do you wish to be contacted after the consultation has closed? | <p>33 people have requested further information after completing the consultation.</p> |

3.4 There seemed to be some confusion with the purpose of the consultation, with some responses referring to the previous sale of the land to Hotel Chocolat. This consultation solely focused on the remaining areas of land owned by HTC, and the additional area of land currently owned by HDC, which we would look to maintain.

4 RECOMMENDATIONS

- 4.1 There is support for a new fenced dog walking space in the proposed area. This would be in addition to the existing dog walking space on Sallowbush road.
- 4.2 There was support for having separated dog walking areas. This would allow more flexibility to walk larger/smaller/anxious dogs.

- 4.3 There were concerns about the noise of a dog park close to houses. This may be mitigated by displaying signs by the entrance to the area, asking users to respect neighbours.
- 4.4 There were concerns regarding additional dog mess and litter in the area. This may be mitigated by additional dog waste bins, and regular bins.
- 4.5 There were no comments relating to the maintenance of the additional area.
- 4.6 There was support for current dog walking fenced area to remain solely as a dog walking space.
- 4.7 There was support for this area to be landscaped, to create a visual and noise buffer to the adjoining Hotel Chocolat factory.
- 4.8 Although there was some support for additional seating, there was concern that picnic tables may lead to anti-social behaviour and an increase in litter.
- 4.9 There was some support for dog agility equipment to be included.

Contact Officer: Sarah Jane Gaule, Communications Officer
☎ 01480 410 387

SECTION 106

(Report by the TOWN CLERK)

1. BACKGROUND INFORMATION

- 1.1 The Town and Country Planning Act 1990, Section 106 (S 106) is a principal means of providing infrastructure and/or the funding for infrastructure. A S 106 agreement is put in place by the Local Planning Authority and a developer to make it possible to approve a planning proposal that might not otherwise be acceptable in planning terms. It is anticipated that, S.106 agreements will be limited to site specific / location issues.
- 1.2 When a S 106 is agreed, the funding can be used by the District Council or passed to the Town Council to spend, via a spending plan, subject to District Councils approval of said plan.

2. DETAILED CONSIDERATION

- 2.1 Huntingdonshire District Council have advised of current S 106 held by them to be spent / used in Huntingdon;
 - 2.1.1 Ferrars Road development £12,968 for open space and sport
 - 2.1.2 Brampton Road / Ermine Street development £31,478 for maintenance & improvement to open space.
 - 2.1.3 Cromwell Walk development £11,512 for maintenance & improvement to open space.
- 2.2 Item 2.1.1 - HDC approved and allocated the Town Council £6,593 to undertake improvements to the Cannon Site on Brampton Road. The remaining £6,375 was earmarked for sport, with HDC Sports Development Manager approving the purchase of a replacement battery mower, specifically for the cricket square.
- 2.3 Item 2.1.2 – Whilst the grounds team can compost all the council's green waste, the end-product cannot be suitably used as it needs to be sifted and graded for use. The Head Groundsman has requested a sifter/riddle and feeder hopper for this work, along with associated generator. This will result in 'home-made' compost being made on site and reduce the cost of purchasing and transporting commercially made compost.

2.4 Item 2.1.3 - Currently the Town Council has plans to replace notice boards across the town, with a view that the replacement boards could be made and supplied by the regional college.

3. RECOMMENDATION

3.1 Members are requested to receive and adopt this report, and note that all items listed meet the required criteria of the S 106 agreements.

3.2 Members are requested to approve spending plans to be submitted to Huntingdonshire District Council to release the S106 funding as outlined in this report under 2.1.1, 2.1.2 and 2.1.3, for (a) new battery mower for the cricket square; (b) Sifter, hopper and generator for the grounds team composter and (c) Funding for the provision of new Town Council notice boards,

Contact Officer:

Philip Peacock

Town Clerk

☎ 01480 410383



Huntingdon Town Council

Town Hall, Market Hill, Huntingdon, PE29 3PJ
Tel: 01480 410383

email: town.council@huntingdowntown.gov.uk
website: www.huntingdowntown.gov.uk

Town Clerk: Philip Peacock

Wednesday, 24 May 2023

Dear Resident,

Notice of Public Consultation for 20mph application in Stukeley Meadows:

Huntingdon Town Council are seeking views for the introduction of 20mph zones in locations across Huntingdon.

Cambridgeshire County Council has put in place a new process and funding to install more 20mph zones or limits. Residents and local authorities were invited to submit applications to the county council, with the support of their local parish/town council and county councillor, between 27 February and 28 April this year. Due to the timing of Huntingdon Town Council's meetings calendar, councillors were unable to approve and hold a formal consultation prior to this deadline. Councillors were asked to speak directly with their residents and then make representations on their behalf.

At a meeting of the Leisure and Community Services Committee on 13th April 2023, it was resolved to nominate the Stukeley Meadows estate, the Bird estate in Hartford, and American Lane for the CCC 20mph application. These locations were selected following feedback from councillors.

We would now like to undertake a consultation to confirm that these nominations are suitable for residents. Following the outcome of the consultation, the anonymised data can then be shared with Cambridgeshire County Council, to support or withdraw the applications.

The areas suggested for Stukeley Meadows are:

Wertheim Way – Lake Way – Salon Way – Provence Road

A 20mph limit will be prioritised against the following criteria:

- evidence of traffic incidents or potential dangers within an existing 30/40mph zone
- vulnerable road users
- visible homes, shops and businesses
- a school or a school route
- a cycling route
- an area that would benefit from more active travel such as cycling and walking.

Schemes deemed eligible for the 2023/24 window will be approved in September, with construction taking place between April and August 2024.



Twinned with:
Salon de Provence, France
Wertheim am Main, Germany
Szentendre, Hungary
Gubbio, Italy



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If you would like to take part in the public consultation, please complete the enclosed form and return to Huntingdon Town Council. Alternatively, you can respond on our social media, via our online survey at <https://www.smartsurvey.co.uk/s/JJ3ESG/>, on our Huntingdon Town Council website www.huntingdowntown.gov.uk or email towncouncil@huntingdowntown.gov.uk.

Due to the timely nature of the 20mph application process, this public consultation will be open for three weeks from Monday 29th May 2023 to Sunday 18th June 2023.

Kind Regards

Sarah Jane Gaule
Communications Officer
Huntingdon Town Council



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Public Consultation

Introduction of new 20mph Zones

Which 20 mph application would you like to comment on?

- Stukeley Meadows (Wertheim Way – Lake Way – Salon Way – Provence Road)
- The Birds Estate (Eagle Way – Owl Way)
- American Lane

Would you support an application to introduce a 20mph zone in the above location(s)?

- Yes
- No

Why do you support / oppose an application to introduce a 20mph zone in the above location(s)?



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Public Consultation

Introduction of new 20mph Zones

Do you have any additional comments? Please share below

Would you like to be contacted after the consultation has closed?

Yes

No

If yes, please share your contact details below:

Once completed, please return to:

FAO: Public Consultations
Huntingdon Town Council
Town Hall,
Market Hill,
Huntingdon,
PE29 3PJ



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