

Huntingdon Town Council
2019/20 Budget
10/01/19

		Actual Last Year	Current Annual Bud	Proposed 19-20	increase/decrease	Impact Statement
Finance						
100	General Administration					
4026	Superannuation	368	500	-	- 500	No longer needed
4035	Staff Welfare	2,280	2,500	2,500	-	
4036	Retirement	861	100	100	-	
4180	Bank Charges	604	600	650	50	
4190	Advertising	2,861	2,500	3,400	900	
4195	Postage	1,573	2,500	2,000	- 500	
4200	Printing & Stationery	4,609	3,500	3,500	-	
4290	Waste Disposal	268	500	500	-	
4202	Minute books	-	-	1,100	1,100	
4350	Insurance	15,751	16,600	18,610	2,010	
4360	Professional Fees	3,190	10,000	10,550	550	
4370	Maintenance Contracts	10,756	10,000	11,000	1,000	
4390	Plant & Small Tools Purchase	-	150	150	-	
4425	Telephone & Broadband	3,245	4,000	2,500	- 1,500	
6885	Misc Expenses	112	100	100	-	
	General Administration :- Expenditure	46,478	53,550	56,660	3,110	
1076	Precept				-	
1155	Income			-		
	General Administration: Income	-	-	-	-	
140	Interest of Investments					
1090	Interest Received	2,860	1,250	1,250	-	
	Finance Expenditure	46,478	53,550	56,660		
	Finance Income	2,860	1,250	1,250		
	Net Expenditure over income	43,618	52,300	55,410		

Democratic Rep & Management
Huntingdon Town Council
2019/20 Budget
10/01/19

		Actual Last Year	Current Annual Bud	Proposed 19-20	£ increase/decrease	Impact Statement
Democratic Rep. & Management						
120	Civic					
4100	Civic Carols	503	600	600	-	
4110	Civic Regalia	1,495	750	1,000	250	Mayor's consort badge
4115	Civic Sunday	302	500	500	-	
4120	Mayormaking	653	600	600	-	
4125	Mayor's Purse	3,848	4,000	4,000	-	
4130	Remembrance Sunday	1,324	8,000	2,000	- 6,000	Reduced to the previous amount
4201	Mayoral Stationery	444	-	-	-	Not needed
4380	Room Hire	379	500	500	-	
4385	Notice Board & Signs	75	250	250	-	
4386	Flags			250	250	
6885	Misc Expenses	428	500	500	-	
	Civic Expenditure	9,451	15,700	10,200	- 5,500	
7005	Macebearer		930	950	20	
123	Other Democratic Expenses					
4030	Staff Travel Expenses	1,938	2,000	2,500	500	
4135	Conferences	1,501	2,000	2,500	500	
4140	Elections	-	25,000	14,439	- 10,561	reduced - Finance Sub . £561 removed
4150	Training All Requirements	5,979	6,000	12,000	6,000	Increase as additional staff
4365	Subscriptions & Licences	2,834	2,500	4,400	1,900	
	Health & Safety	-	2,500	2,500	-	
	Staff HR	2,727	2,500	2,500	-	17-18 had additional costs
	Other Democratic Expenses :- Expenditur	14,979	42,500	40,839	- 1,661	
	Democratic Expenditure	24,430	59,130	51,989		
	Democratic Income	-	-	-		
	Net expenditure over income	24,430	59,130	51,989		

Corporate Management
Huntingdon Town Council
2019/20 Budget
10/01/19

		Actual Last Year	Current Annual Bud	Proposed 19-20	£ increase/ decrease	Impact Statement
Corporate Management						
110	Corporate Management & Audit					
4050	Accountancy Services	3,222	5,000	4,000	- 1,000	Simplified budget setting process
4055	Audit	4,220	4,500	4,900	400	
	Corporate Expenditure	7,442	9,500	8,900		
	Corporate Income					
	Net expenditure over income	7,442	9,500	8,900		

Grants & Donations
Huntingdon Town Council
2019/20 Budget
10/01/19

		Actual Last Year	Current Annual Bud	Proposed 19-20	£ increase/decrease	Impact Statement
Grants & Donations						
<u>405</u>	<u>Cromwell Museum</u>					
4295	Engineering Inspection	-	1,600	1,600	-	
4315	Grant	-	5,000	4,000	- 1,000	Decreased by Finance Sub 8th November
4350	Insurance	-	1,600	1,600	-	
6885	Misc Expenses	-	1,000	1,000	-	
	Cromwell Expenditure	-	9,200	8,200	- 1,000	Need to consider if museum curator becomes HTC member of staff
1155	Income	-	-	-	-	
1165	Wayleave	-	1,250	1,250	-	
	Cromwell income	-	1,250	1,250	-	
<u>410</u>	<u>Grants, Donations & S137</u>					
4485	S137	18,000	18,000	18,000	-	
4905	Pensioner's Christmas Tea	2,372	2,500	2,750	250	Increased by Finance Sub 8th November
4910	Pensioner's Party	1,034	2,250	2,500	250	Increased by Finance Sub 8th November
4915	Grub hub lunch	3,724	2,500	4,000	1,500	
	Grants, Donations & 137 expenditure	25,130	25,250	27,250	2,000	
1140	Grants & Donations Received	3,886	-	-	-	

<u>420</u>	<u>CCTV</u>					
4495	Huntingdon District Council	36,328	36,328	36,328	-	
<u>430</u>	<u>Twining</u>					
4315	Grants Given	4,000	5,000	5,000	-	
4380	Room Hire	231	850	850	-	
6885	Misc Expenses	250	250	250	-	
	Twining expenditure	4,481	6,100	6,100	-	
1155	Income	-	-	-	-	
1230	Twining Receipts	396	-	-	-	
	Twining income	396	-	-	-	
<u>505</u>	<u>Community Infrastructure Levy</u>					
4315	Grants Given			-	-	
4475	CIL expenditure			-	-	
5900	Expenditure via CIL			-	-	
	Community Infrastructure Levy :- Expenditure	-	-	-	-	
1135	C I L Receipts	159,070	-	-	-	
<u>507</u>	<u>S106</u>					
4315	Grants given			-	-	
4375	Materials			-	-	
4415	Repairs & Maintenance			-	-	
5905	Capital Expenditure via s106			-	-	
	s106 Expenditure	-	-	-	-	
1170	S106 Receipts		-	-	-	
	Grants & Donations Expenditure	65,939	76,878	77,878		
	Grants & Donations Income	163,352	1,250	1,250		
	Net expenditure over income	- 97,413	75,628	76,628		

Communities
Huntingdon Town Council
2019/20 Budget
10/01/19

		Actual Last Year	Current Annual Bud	Proposed 19-20	£ increase/decrease	Impact Statement
Communities						
510	KGV Operations					
4255	Cleaning Materials	500	450	550	100	
4275	Electricity	954	1,000	1,000	-	
4285	Water	618	600	700	100	
4290	Waste Disposal	3,120	7,000	7,000	-	
4355	Insurance - vehicles	3,089	5,000	5,000	-	
4375	Materials	13,050	18,000	18,000	-	
4390	Plant & Small Tools Purchase	2,891	3,500	3,500	-	
4395	Plant & Tools Maintenance	3,850	4,000	4,500	500	
4410	Protective Clothing	1,777	2,500	3,000	500	
4415	Repairs & Maintenance	525	2,000	2,000	-	
4425	Telephone & Broadband	87	100	100	-	
4540	Petrol/Derv/Oil	9,388	10,000	10,500	500	
4545	RFL Licences	927	960	960	-	
4580	Tree Works	3,245	6,000	6,000	-	
6885	Misc Expenses	121	150	150	-	
	KGV Operations expenditure	44,142	61,260	62,960	1,700	
520	Parks & Open Spaces					
4245	Bins - Litter/Dog/Grit	1,051	1,000	1,000	-	
4275	Electricity	66	250	250	-	
4325	Grounds Maintenance	1,892	2,500	2,500	-	
4375	Materials	72	200	200	-	
4385	Notice Board & Signs	100	1,000	2,000	1,000	To update play area signs
6885	Misc Expenses	-	100	100	-	
	Parks & Open Spaces expenditure	3,181	5,050	6,050	1,000	
1155	Income	-	-	-	-	
1325	Baskets & Planters	330	-	-	-	
1605	MS Therapy rent	927	927	927	-	
1610	St John Ambulance rent	740	740	740	-	
	Parks & Open Spaces income	1,997	1,667	1,667	-	
	Communities Expenditure	47,323	66,310	69,010		
	Communities Income	1,997	1,667	1,667		
	Net expenditure over income	45,326	64,643	67,343		

Sports Facilities
Huntingdon Town Council
2019/20 Budget
10/01/19

		Actual Last Year	Current Annual Bud	Proposed 19-20	£ increase/decrease	Impact Statement
Sports Facilities						
600	Olympic Gym					
1400	Gym Club Rents & Grass Fees	5,500	5,500	5,500	-	
610	Jubilee Park					
4325	Grounds Maintenance	228	1,000	1,000	-	
1155	Income		-	-	-	
1620	Jolly Archers	765	380	380	-	
1625	Sports Huntingdon Football Clb	1,017	1,500	1,500	-	
	Jubilee Park income	1,782	1,880	1,880	-	
620	King George V St Peters Road					
4415	Repairs & Maintenance	2,492	2,500	2,500	-	
4600	Car Park Lighting - Electric	333	500	500	-	
	King George V expenditure	2,825	3,000	3,000	-	
1650	Cricket Pavilion Income	500	100	100	-	
1655	Outdoor Bowling Pavilion	550	550	550	-	
1660	Tennis Club Income	900	900	900	-	
1665	Indoor Bowls Hall	26,353	25,500	25,500	-	
	King George V income	28,303	27,050	27,050	-	
	Sports Facilities Expenditure	3,053	4,000	4,000		
	Sports Facilities Income	35,585	34,430	34,430		
	Net expenditure over income	(32,532)	(30,430)	(30,430)		

Community Halls
Huntingdon Town Council
2019/20 Budget
10/01/19

		Actual Last Year	Current Annual Bud	Proposed 19-20	£ increase/decrease	Impact Statement
Community Halls						
700	Medway Centre					
4255	Cleaning Materials	836	750	1,000	250	Higher standard of cleaning
4265	Rates	4,769	4,700	4,700	-	
4275	Electricity	2,714	3,500	3,600	100	
4280	Gas	2,406	4,000	4,000	-	
4285	Water	3,307	2,000	3,500	1,500	
4290	Waste Disposal	389	500	500	-	
4366	Licences	703	2,000	2,000	-	
4390	Plant & Small Tools Purchase	5	500	500	-	
4395	Plant & Tools Maintenance	155	250	250	-	
4405	Christmas Lights	-	500	500	-	
4410	Protective Clothing	35	50	150	100	
4415	Repairs & Maintenance	9,729	5,000	5,000	-	
4425	Telephone & Broadband	44	1,000	1,000	-	
	Medway Expenditure	25,092	24,750	26,700	1,950	
1150	Hall Hire Income	45,779	42,000	42,000	-	
1990	Sundry Income		-	-	-	
	Medway income	45,779	42,000	42,000	-	
710	Town Hall					

4190	Advertising	-	900	-	-	900	moved to General Admin
4255	Cleaning Materials	634	1,000	1,000	-	-	
4265	Rates	17,152	17,957	17,957	-	-	
4270	Rent	60	60	60	-	-	
4275	Electricity	3,241	6,000	5,000	-	1,000	
4280	Gas	3,492	3,000	4,000	1,000	-	
4285	Water	404	600	600	-	-	
4360	Professional Fees	-	550	-	-	550	moved to General Admin
4366	Licences	1,206	1,000	1,300	300	-	
4375	Materials	24	1,000	1,000	-	-	
4400	Wedding Fayres etc	1,308	1,500	1,500	-	-	
4410	Protective Clothing	266	300	800	500	-	
4415	Repairs & Maintenance	13,937	10,000	15,000	5,000	-	
6885	Misc Expenses	51	200	200	-	-	
	Town Hall expenditure	41,775	44,067	48,417	4,350	-	
1150	Hall Hire Income	29,569	13,000	13,000	-	-	
1180	Weddings & Fayres etc	3,333	2,500	2,500	-	-	
	Town Hall income	32,902	15,500	15,500	-	-	
	Community Halls Expenditure	66,867	68,817	75,117			
	Community Halls Income	78,681	57,500	57,500			
	Net expenditure over income	(11,814)	11,317	17,617			

Amenity Areas
Huntingdon Town Council
2019/20 Budget
10/01/19

		Actual Last Year	Current Annual Bud	Proposed 19-20	£ increase/decrease	Impact Statement
Amenity Areas						
800	Allotments					
4285	Water	1,687	1,200	1,700	500	
4290	Waste Disposal	1,560	2,000	2,000	-	
4325	Grounds Maintenance	421	1,000	1,000	-	
4364	Software Maintenance	125	680	200	- 480	
4800	Best Kept Allotment Comp.	150	150	150	-	
6885	Misc Expenses	60	250	250	-	
8203	Asbestos Management	-	300	300	-	
	Allotment expenditure	4,003	5,580	5,600	20	
1160	Rents Received	6,628	6,750	6,600	- 150	
1800	Allotment income		-	-		
	Allotment income	6,628	6,750	6,600		
810	Cemeteries					
4265	Rates	2,489	2,550	2,900	350	
4275	Electricity	1,460	2,000	2,000	-	
4285	Water	237	300	300	-	
4295	Engineering Inspection	725	800	800	-	
4325	Grounds Maintenance	1,575	2,500	2,500	-	
4365	Subscriptions & Licences	90	100	100	-	
4395	Plant & Tools Maintenance	192	500	1,000	500	New hand mower
6885	Misc Expenses	73	50	50	-	
	Cemetery expenditure	6,841	8,800	9,650	850	
1155	Income	-	-	-	-	
1810	Burials	41,687	27,500	27,500	-	
	Cemetery income	41,687	27,500	27,500	-	

820	Closed Churchyard					
4325	Grounds Maintenance	208	1,250	1,250	-	
1990	Income	-	-	-	-	
830	Play Area's					
4245	Bins - Litter/Dog/Grit	258	300	300	-	
4295	Engineering Inspection	-	1,500	1,500	-	
4325	Grounds maintenance	5,540	10,000	20,000	10,000	Play area improvements
4595	Skateboard Maintenance	1,325	1,500	2,000	500	
	Play Area Expenditure	7,123	13,300	23,800	10,500	
840	Coneygear Park & Events					
4285	Water	181	220	220	-	
4305	Events	2,107	5,000	5,000	-	
4325	Grounds Maintenance	1,931	2,000	2,000	-	
4366	Licences	-	100	100	-	
4390	Plant & Small Tools Purchase	-	2,000	2,000	-	
4415	Repairs & Maintenance	1,039	3,000	3,000	-	
4840	Snack Shack Expenses	65	2,000	2,000	-	
6885	Misc Expenses	56	500	500	-	
	Coneygear expenditure	5,379	14,820	14,820	-	
1155	Income	130	150	150	-	
	Coneygear income	130	150	150	-	
850	Street Lights					
4275	Electricity	557	1,500	1,500	-	
4296	Maintenance & provision	130	250	250	-	
8290	Jointly Funded Minor Improv.	698	20,000	25,000	5,000	
	Street Light expenditure	1,385	21,750	26,750	5,000	
860	War Memorials					
4415	Repairs & Maintenance	-	10,000	10,000	-	
	Amenity Areas Expenditure	24,939	75,500	91,870		
	Amenity Areas Income	48,445	34,400	34,250		
	Net expenditure over income	(23,506)	41,100	57,620		

Amenity Activities
Huntingdon Town Council
2019/20 Budget
10/01/19

		Actual Last Year	Current Annual Bud	Proposed 19-20	£ increase/decrease	Impact Statement
Amenity Activities						
900	Annual Events					
4305	Events	324	5,000	5,000	-	
4510	St Georges Day	1,826	500	500	-	expenditure off set by ticket sales
4900	Pancake Race	231	500	500	-	
4908	Flag Raising event	47	300	300	-	
4914	Memorial - Plane crash	2,808	300		- 300	Project completed
	Annual events expenditure	5,236	6,600	6,300	- 300	
1670	St Georges receipts	1,725	-	-	-	
	Annual events income	1,725	-	-	-	
910	Christmas					
4405	Christmas lights	17,721	17,500	18,800	1,300	
4920	Christmas Trees	1,573	1,750	2,500	750	Increased by Finance Sub 8th Nov
4921	Switch On event	-	1,500	2,250	750	Increased by Finance Sub 8th Nov
4923	Christmas Market	6,475	10,000	12,500	2,500	
	Christmas expenditure	25,769	30,750	36,050	5,300	
1254	Christmas Switch on Collection		-	-	-	
1255	Christmas Lights Contributions	9,484	7,500	7,500	-	
	Christmas income	9,484	7,500	7,500	-	

<u>930</u>	<u>Freedom of the Town</u>					
4930	Freedom of the Town	33	10,500	3,500	- 7,000	
<u>940</u>	<u>Huntingdon in Bloom</u>					
4940	Huntingdon in Bloom	3,175	7,500	9,000	1,500	Increased projects
1140	Grants, Donations & Sponsors	-	-	-	-	
	In Bloom income	-	-	-	-	
<u>960</u>	<u>Newsletter, Website & Guide</u>					
4960	Newsletter Costs	12,433	10,000	16,000	6,000	increased - Finance Sub
4965	Website Hosting & Development	-	-	-	-	
	Magazine expenditure	12,433	10,000	16,000	6,000	
1260	Adverts in Newsletter	1,950	1,750	1,750	-	
<u>950</u>	<u>Neighbourhood</u>					
4950	Neighbourhood Plan	6,600	500	500	-	
	Amenity Activities Expenditure	53,246	65,850	71,350		
	Amenity Activities Income	13,159	9,250	9,250		
	Net expenditure over income	40,087	56,600	62,100		

Capital & Reserves
Huntingdon Town Council
2019/20 Budget
10/01/19

		Actual Last Year	Current Annual Bud	Proposed 19-20	£ increase/decrease	Impact Statement
Capital Projects						
<u>1010</u>	<u>Capital Projects</u>					
8200	General Capital	35,900	40,000	40,000	-	
8203	Asbestos Management	-	2,500	2,500	-	
8205	Bloomfield Park	-	2,000	2,000	-	
8215	Coneygear Park	-	2,500	2,500	-	
8225	Equipment Grounds Team	10,000	50,000	20,000	- 30,000	Van & mower - less £5k for reserves
8235	Hartford Church Wall	-	2,000	-	- 2,000	Project completed
8255	Priory Road wall	36,095	50,000	50,000	-	
8260	New Cemetery Project	26,338	30,000	30,000	-	
8270	Play Equipment & Street Furniture	-	5,000	80,000	75,000	Play area improvements. £50k for Devoke/Rydal Close play area - less £20k for reserves
8280	Town Hall Project	22,655	20,000	20,000	-	Need to include additional for Gubbio room curtains, office chairs, Gubbio room chairs, external TH decoration & signage, fountain, crockery. Also any amounts from Carol.
8291	New Street lights		5,000	5,000	-	
8295	KGV Depot	-	5,500	5,500	-	
8298	Medway	-	-	-	-	Need to include amount for items for the new building
8299	Town Signs	-	10,000	-	- 10,000	Signs done 18/19
	Capital expenditure	130,988	224,500	257,500	33,000	

1155	Income- Medway Build	-	-	800,000		
1999	Sales of Assets	10,000	244,500	244,500	555,500	Sale of SB2, Medway, Mortuary
	Capital income	10,000	244,500	244,500	-	Expected income of £800k from sale of Medway. Will be used to offset cost of HDC loan. Income not included in budget
	Capital Expenditure	130,988	224,500	257,500		
	Capital Income	10,000	244,500	244,500		
	Net expenditure over income	120,988	- 20,000	13,000		
	Reserves					
<u>1020</u>	<u>Repairs & Renewals Reserve</u>					
8420	Funded by Rep & Renewal res	-	-	55,000	-	
<u>1030</u>	<u>Earmarked Reserve</u>					
8415	Funded by s106 reserve	-	-	18,000	-	
8416	Funded by CIL reserve	-	-	10,000	-	
	Total	-	-	83,000	-	

Staffing
Huntingdon Town Council
2019/20 Budget
10/01/19

		Actual Last Year	Current Annual Bud	Proposed 19-20	£ increase/decrease	Impact Statement
Staffing						
						All include overtime estimates
1200	Salaries					
4000	Salaries Gross - Admin.	218,454	265,573	280,565	14,992	
4005	Salaries Gross - Groundstaff	207,083	219,018	233,481	14,463	
4008	Salaries Gross Medway	41,990	45,080	39,288	- 5,792	
4010	Salaries Gross - Other	30,846	37,200	49,108	11,908	Includes 25% of Cromwell curator salary
4020	Employers NI	45,865	46,472	46,630	158	
4025	Employers Pension	155,012	198,971	209,251	10,280	Raise in Employer's contribution
4037	Apprentice tuition			1,000	1,000	
	Staffing Expenditure	699,250	812,314	859,323		
	Staffing income					
1320/520	Grass Cutting Income	27,798	20,000	20,000	-	
1820/810	Grave Digging		8,000	8,000	-	
	Staffing Income	27,798	28,000	28,000		
	Net expenditure over income	671,452	784,314	831,323		

Huntingdon Town Council Budget Summary

Summary by Cost Centre
10/01/2019

		Budget	
		2018/19	2019/20
Finance			
100 General Admin	Expenditure	53,550	56,660
140 Interest received	Income	(1,250)	(1,250)
Democratic Rep & Management			
120 Civic	Expenditure	15,700	10,200
120 macebearer	Expenditure	930	950
123 Other democratic expenses	Expenditure	42,500	40,839
Corporate Management			
110 Corporate Management & Audit	Expenditure	9,500	8,900
Grants & Donations			
405 Cromwell Museum	Expenditure	9,200	8,200
405	Income	(1,250)	(1,250)
410 Grant/Donations/S106	Expenditure	25,250	27,250
420 CCTV	Expenditure	36,328	36,328
430 Twinning	Expenditure	6,100	6,100
Communities			
510 KGV operations	Expenditure	61,260	62,960
520 Parks & open spaces	Expenditure	5,050	6,050
520	Income	(1,667)	(1,667)
Sports Facilities			
600 Olympic Gym	Income	(5,500)	(5,500)
610 Jubilee Park	Expenditure	1,000	1,000
610	Income	(1,880)	(1,880)
620 KGV St Peters	Expenditure	3,000	3,000
620	Income	(27,050)	(27,050)
Community Halls			
700 Medway Centre	Expenditure	24,750	26,700
700	Income	(42,000)	(42,000)
710 Town Hall	Expenditure	44,067	48,417
710	Income	(15,500)	(15,500)
Amenity Areas			
800 Allotments	Expenditure	5,580	5,600
800	Income	(6,750)	(6,600)
810 Cemeteries	Expenditure	8,800	9,650
810	Income	(27,500)	(27,500)
820 closed Churchyard	Expenditure	1,250	1,250
830 Play areas	Expenditure	13,300	23,800
840 Coneygear Park	Expenditure	14,820	14,820
840	Income	(150)	(150)
850 Street lights	Expenditure	21,750	26,750
860 War Memorial	Expenditure	10,000	10,000
Amenity Activities			
900 Annual Events	Expenditure	6,600	6,300
910 Christmas	Expenditure	30,750	36,050
910 Christmas	Income	(7,500)	(7,500)
930 Freedom of the Town	Expenditure	3,500	3,500
940 Huntingdon in Bloom	Expenditure	7,500	9,000
960 Media	Expenditure	10,000	16,000
960	Income	(1,750)	(1,750)
950 Neighbourhood plan	Expenditure	500	500
Capital Projects			
1010 Capital projects	Expenditure	224,500	257,500
1999 Sales of Assets	Income	(244,500)	(244,500)
Staffing			
1200 Salaries	Expenditure	812,314	859,323
Staffing income	Income	(28,000)	(28,000)
Reserves			
1020 Repairs & Renewal			
S106			
CIL			
Funded by General Reserves		(50,000)	51,000
Total		1,047,102	1,262,500