

HUNTINGDON TOWN COUNCIL

GRANTS SUB-COMMITTEE

To: All Members of the Grants Sub Committee

YOU ARE HEREBY SUMMONSED TO ATTEND

a meeting of the

GRANTS SUB COMMITTEE

To be held at

The Town Hall, Market Hill, Huntingdon
on **THURSDAY 14TH SEPTEMBER 2023**
at **6.00pm**

Thursday 7th September 2023

Town Hall
Market Hill
Huntingdon
PE293PJ

Philip Peacock

**PHILIP PEACOCK
TOWN CLERK**

AGENDA

1. **ELECTION OF CHAIRMAN**

To elect a Chairman for the local government year 2023-24

2. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence

3. **APPOINTMENT OF VICE CHAIRMAN**

To appoint a Vice Chairman for the local government year 2023-24

4. **TERMS OF COMMITTEE**

To agree the terms of this Sub Committee, in particular:

- (i) Whether the Grants Sub Committee is open to members of the public to attend
- (ii) Whether the Grants Sub Committee should appoint any co-opted members for specific items that fall under the responsibility of the Committee

- (iii) Whether all agendas and minutes should be kept/marked as 'Private and Confidential'

5. **DECLARATIONS OF INTEREST**

To receive declarations of interest in items on the agenda (see notes)

6. **PUBLIC ADDRESS/ADDRESS BY TOWN COUNCILLORS TO SUB COMMITTEE**

To hear any address to the Sub Committee from members of the public and other members of the Town Council on matters within the responsibility of this Sub Committee

7. **MINUTES**

To approve the minutes of the meeting held of the Grants Sub Committee on 13th April 2023 (M2)

8. **APPLICATIONS FOR FINANCIAL ASSISTANCE**

To consider applications for financial award summarised in a schedule (attached) and to make recommendations to the Finance Committee. Full copies of the applications, accounts & reports of the applicant organisations are provided for Members' information

9. **DATE AND AGENDA OF THE NEXT MEETING**

Thursday 13th April 2023 at the Town Hall, Market Hill, Huntingdon, PE29 3PJ.

This meeting will be serviced by the Town Clerk – 01480 410383
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Copies for information to:

The Members of Huntingdon Town Council, Town Clerk & Deputy Town Clerk.

Notes

A. Disclosable Pecuniary Interests

(1) Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.

(2) A Member has a disclosable pecuniary interest if it

(a) relates to you, or

(b) is an interest of -

(i) your spouse or civil partner; or (ii) a person with whom you are living as husband and wife; or (iii) a person with whom you are living as if you were civil partners and you are aware that the other person has the interest.

(3) Disclosable pecuniary interests includes -

(a) any employment or profession carried out for profit or gain;

(b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);

(c) any current contracts with the Council;

(d) any beneficial interest in land/property within the Council's area;

- (e) any licence for a month or longer to occupy land in the Council's area;
- (f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or
- (g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

B. Other Interests

(4) If a Member has a non-disclosable pecuniary interest or a non-pecuniary interest then you are required to declare that interest, but may remain to discuss and vote.

(5) A Member has a non-disclosable pecuniary interest or a non-pecuniary interest where -
(a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Council's administrative area, or (b) it relates to or is likely to affect any of the descriptions referred to above, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association and that interest is not a disclosable pecuniary interest.

HUNTINGDON TOWN COUNCIL**GRANTS SUB COMMITTEE**

A meeting of the Grants Sub Committee was held in the Town Hall, Market Hill, Huntingdon on Thursday 13th April 2023.

Present: Councillors: A Blackwell; K Brockett (Chairman); D Landon Cole (ex-officio); S Gifford; P Kennington; B Luckham; A McAdam; S McAdam (ex-officio); P Pearce and K Webb.

10. **APOLOGIES**

Apologies were received from Councillor J Cole.

11. **DECLARATIONS OF INTEREST**

Councillor K Webb declared an interest in item 14 as an employee at RAF Wyton. Councillor P Pearce declared an interest in item 14 as a trustee of the Friends of Stukeley Meadows. Councillor D Cole declared an interest in item 14 as his wife was an employee at Hinchingsbrooke Hospital.

12. **PUBLIC ADDRESS/ADDRESS BY TOWN COUNCILLORS TO SUB COMMITTEE**

There was none.

13. **MINUTES**

Copies of the minutes of the meeting of the Grants Sub Committee held on 27th October 2022 (M1) had been circulated following their informal approval by the Chairman. It was proposed, seconded and

RESOLVED that these were a correct record, and they were duly signed by the Chairman.

14. **APPLICATIONS FOR FINANCIAL ASSISTANCE**

Copies of applications for a total of £5,480 from 10 organisations were available to Members at the meeting. The Chairman went through each application, one by one.

1. Armed Forces Day – Members felt this was a worthwhile project and noted the town's strong relationship with the local armed forces.
2. Friends of Stukeley Meadows – It was noted the group were currently borrowing a gazebo from HTC and were applying for funding to purchase their own. A Member questioned if £500 was a reasonable cost for a gazebo. It was noted that a large heavy-duty gazebo was required, which would cost around this amount. It was suggested that HTC purchase the gazebo to donate to the group, as the Friends of Stukeley Meadows were not registered for VAT. The group would be asked to identify a suitable gazebo for HTC to purchase.
3. Huntingdon Girls' Football Club – Members supported the provision of opportunities for young people.

4. Hinchingsbrooke Hospital Garden Volunteers – Members felt this was a worth cause.
5. Huntingdon Library – Members felt this was a great project that helped encourage children to read, but noted it should be properly funded by CCC.
6. MAGPAS – It was noted that £500 would only buy one dose of required drugs, but that dose could still make a difference to someone who needed it.
7. Shakespeare at the George – Members supported the project.
8. Huntingdon Riverside Gala – It was noted that £1000 had been requested, but grants were limited to £500. Members questioned if the organisers had approached any other groups for funding, and it was noted they had applied to Huntingdon Freeman’s Trust and HDC.
9. Hartford Village Hall – It was explained that this application was submitted in December 2022, and additional information had been requested but was not received. It was **RESOLVED** to defer this application until the required information was received.
10. Spotlight Productions – Members supported the project.

It was

RESOLVED to recommend that the following applications be granted in the amounts shown, subject to the usual conditions and made under the provisions of Section 137, 142, 144 and 145 of the Local Government Act 1972, it being in this Council’s opinion that such grants are made in the interests of the area or its inhabitants and that levels of grant are commensurate with levels of benefit derived therefrom:

1. Armed Forces Day – awarded £500.00
2. Friends of Stukeley Meadows School – awarded gazebo up to the value of £500, to be purchased by HTC.
3. Huntingdon Girls’ Football Club – awarded £500
4. Hinchingsbrooke Hospital Garden Volunteers – awarded £500
5. Huntingdon Library – awarded £500
6. MAGPAS – awarded £500
7. Shakespeare at the George – awarded £500
8. Huntingdon Riverside Gala – awarded £500
9. Spotlight Productions – awarded £500

The amount awarded at the meeting totalled £4500 under Section 137(1) of the Local Government Act 1972: Class 5 – Ceremonial and Entertainment and Class 9 – Social Welfare.

15. **DATE & AGENDA OF THE NEXT MEETING**

The next meeting was to be confirmed.

CHAIRMAN

Grants Matrix September 2023 – Submitted

	Organisation	Reasoning	Amount Applied For
1	Huntingdon Youth Theatre	<p>Huntingdon Youth Theatre provides theatrical training and performance opportunities to all young people regardless of experience, background or abilities.</p> <p>Project Aim To build appropriate storage facilities for our electrical equipment in space provided for us at the Commemoration Hall. Purchase and installation of adequate shelving units to keep electrical equipment secure and dry. Project will start as soon as grant funding is agreed and will be completed as soon as purchase and installation can be arranged (hopefully within months).</p> <p>This will help towards our aim of allowing young people in the community to develop their skills, confidence and independence in a way that does not exist elsewhere. Provision of specific equipment is a vital part of our process.</p> <p>Storage racks x4 @ £109.00 ea. £436.00 Storage boxes 8 box bundle @ £136.00 Total cost £572.00</p> <p>£500 to part fund this project. HYT will raise the rest.</p>	£500
2	Unearthed Discovery Centre CIC	<p>A Community Interest Company looking to open a National Centre of Prehistory in Huntingdonshire, with the aim to make learning about prehistoric life accessible to everyone regardless of age, ability or background.</p> <p>Project Aim: Museum, Educational Activity Centre and preparation Laboratory with</p>	£500

		<p>the aim to educate about, conserve and preserve Fossils found both in the UK and Worldwide but a main focus of specimens being discovered in Cambridgeshire.</p> <p>To give a safe space for people of all ages, abilities and background to learn about prehistoric life, space to connect with nature and see the animals and plants from the past that still live today. Give Volunteering, Job and Apprentice opportunities to people in the local area.</p> <p>Bring tourism to the area to help boost the local community, by working with local businesses to ensure people who visit us have a chance to explore the area and what it has to offer.</p> <p>Start Date: We have started talks with councillors and other funding companies to help us reach our target</p> <p>End Date: Open to the public by January 2024</p> <p>Facilities to be available at this new Centre are:</p> <ul style="list-style-type: none">· Museum—regularly changing displays of local and world wide fossil and mineral specimens· Prehistoric educational Children's Activities—Hands on learning experience accessible for all ages and abilities· Fish Bowl preparation Laboratory—To preserve and conserve prehistoric evidence to aid research and education of what lies beneath our feet, on full view to the public.· Living fossil walk– a walk through a selection of living fossil from plants to animals.· Dinosaur Walk—Walk around the most up to date Dinosaur sculptures with emphasis on Dinosaurs found in the UK .· Events—dedicated events throughout the year based on prehistoric subjects.· Excavation Call out Team– A hub for our exaction team to be on 24/7 call out to any reported prehistoric discoveries.· Education—A safe environment for Schools and organisations to come and learn all about what lies beneath our feet. <p>We have already started talks with councillors, pre planning applications and other funding companies to help us reach our overall target of £1.65 million.</p>	
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Grants Matrix September 2023 – Submitted

		<p>We are aiming to have everything ready for us to open to the public by January 2024.</p> <p>Total cost will be £2 million £1.65 million to purchase the site £350000 to refurbish existing buildings to a standard we can open to the public. 500,000 to go towards our total to fund raise to make this project a reality</p>	
3	Cornerstone Care in Confidence	<p>Cornerstone offers 6-week antenatal courses at our centre in Huntingdon, these 90 minutes courses are organised and administered by us and are hosted by someone from the Children’s Centre. The classes aim to reach those women for who NHS classes may not be suitable. Typically, the women attending these courses are vulnerable – they may face social, emotional or financial difficulty, be homeless or be a teenage parent.</p> <p>The aim of these classes is to offer women structured, antenatal support in a small and intimate environment where they can easily develop friendships and talk more openly about their hopes and fears. The service is demand responsive, but usually run 3 or 4 antenatal courses each year for between 4 and 9 women.</p> <p>Participants are offered a variety of refreshments and given a free gift bag with various baby items, including baby towel, toiletries, newborn nappies, items for hospital bag etc. They are also afforded the opportunity to get additional items from our baby boutique for their babies at no charge.</p> <p>Project aim: to provide an antenatal course in 2024 for expectant parents.</p>	£500
4	Fusion Family and Youth Projects	<p>Fusion’s mission statement: ‘Together we will create a place and a project that young people, parents and partners trust to deliver high quality services that enable local children and young people to</p>	£400

Grants Matrix September 2023 – Submitted

		<p>thrive. One that delivers the best possible outcomes to children and young people and to the Community.'</p> <p>Project Name: Homework club</p> <p>Project Aim: To provide a safe space for young people to complete their homework, with the use of computers, library resources, support and a snack and drink.</p> <p>Start Date 27/9/2023: End Date: 17/7/24</p> <p>The funding will be used to provide a safe warm space for children aged 8+ to do their homework on a Wednesday 3:30pm-5:30pm. They will have access to computers, a library, tables to complete their work and hot chocolate/squash and a snack. The young people do not always have a safe, quiet warm space at home to complete their homework as well as access to resources to complete their homework i.e. Wi-Fi. By providing a snack the young people will be more productive not thinking about being hungry but able to concentrate fully on the homework they have been given.</p> <p>The first club will be on the 27th September. It will be a drop in when young people/parents can pick and choose when their children attend. The club will be open term time only for 39 weeks of the year.</p> <p>The cost of living is affecting families in many ways coupled with overcrowding this makes having a quiet space to do homework almost impossible for some families.</p> <p>A lot of homework is online and not all families have devices that the children can use and if they do have devices, they often don't have data or Wi-Fi.</p> <p>For young people to be successful in the future and have a good, well-rounded education they need to be able to complete their</p>	
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		<p>homework. We believe by providing a safe space we can help improve the education of the young people that attend. There is also a stigma attached to young people by the schools if they don't complete their homework. They can receive detentions or be excluded from mainstream classes. This will also affect their prospects in the future.</p> <p>For no reason of their own some young people will not be able to complete their homework for several reasons e.g., no Wi-Fi for online work, no paper and colored pens/pencils to design a poster. By running a homework club at the Coneygear Centre with the use of computers, the library and resources like pens, pencils, rulers etc. we can help eliminate some of these problems and help the children achieve greater results.</p> <p>Every week we will complete a register so we can measure the numbers attending and every term we will ask the parents and young people to fill in a questionnaire so we can measure the outcomes of the project.</p> <p>Grant requested:</p> <p>£10 x 39 weeks = £390</p> <p>We are requesting funding for food/drinks for the young people each week as they will come straight from school and will not have eaten since lunch time or sometimes first break. We will be making them snacks like a toastie or soup and a roll.</p>	
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Eligibility

		already made an application in April 2022	supports either an individual or private business	running costs of any organisation	is the prime responsibility of any government body	improves or benefits private land or property	project has already been completed or will be completed by the time of the grant	organisation is outside of the town and doesn't directly benefit Huntingdon	supports or opposes any political party	discriminates on grounds of gender, race, disability, sexual orientation, religion, belief or age
1	Huntingdon Youth Theatre									
2	Unearthed Discovery Centre CIC									
3	Cornerstone Care in Confidence									
4	Fusion Family and Youth Projects									